

The Quil Ceda Village

REQUEST FOR PROPOSAL

REQUEST FOR PROPOSAL

FOR THE

Quil Ceda Creek Counseling Center

Bid Solicitation# QCV-CP-21-003

July 27th, 2021

1.0 INTRODUCTION

The Tulalip Tribes of Washington ("Tribes") are soliciting Tulalip Tribal Business to submit a Proposal for the **Quil Ceda Creek Counseling Center, Bid Solicitation# QCV-CP-21-003**

The contractor will be liable to provide (not limited to):

Contractor will perform all work as described in the construction design record drawings to include but not limited to; demolition of existing structures identified in the record drawings, removal of existing and installation of mechanical equipment, removal of existing and installation of electrical equipment, removal of existing and installation of plumbing infrastructure and fixtures, removal of existing and installation of structural as indicated on the record drawings, removal and installation of fire suppression system, interior/exterior painting to include prep work, new flooring and landscaping throughout the identified construction zone as indicated in the construction set of design drawings.

All submissions will be required to include evidence of experience in projects of similar scale and complexity along with bonding capability in excess of the estimated cost of construction.

Native American Preference related to contracting, subcontracting and suppliers in the project is required. Proposers shall abide by The Tulalip Code, Chapter 9.05 – TERO Code which provides NAOB preference in contracting goods and services. Additionally, The Tulalip Tribes' Board of Directors has the authority to require those employers subject to The Tulalip Code, Chapter 9.05 – TERO Code and applicable federal laws and guidelines, to give preference to Indians in hiring, promotions, training, and all other aspects of employment. Bidders shall comply with The Tulalip Code and the rules, regulations, and orders of the TERO Commission. For more information about

The Tulalip Code, Chapter 9.05 – TERO Code, contact The Tulalip Tribes' TERO Department at 6406 Marine Drive, Tulalip, Washington 98271, Office (360) 716- 4747 or Facsimile (360) 7160249. The Tulalip TERO Code is available for review on the Tulalip TERO website: www.tulaliptero.com.

2.0 SUBMITTAL DEADLINE

- Two (2) bound copies in a sealed envelope. Submission containing the information and documentation requested in this RFP and the Instruction to Bidders must be received at the Quil Ceda Village Administration office no later than **2:00 p.m. on August 26, 2021**. Submittals sent by mail or courier shall be sent to the address below. Faxed or e-mailed submittals will not be accepted.

Owners Representative

Lukas Reyes
Quil Ceda Village Project Management
8802 27th Ave NE
Tulalip, WA 98271

3.0 MANDATORY INFORMATIONAL MEETING

Location:
Quil Ceda Creek Counseling Center
6330 31st AVE NE Suite 101
Tulalip, WA 98271

Date:
August 10, 2021

Time:
10:00 am

The purpose of the presubmission meeting is to address any questions regarding the remodeling project.

All interested Tulalip Contractors are **REQUIRED** to attend the Pre-submission Meeting and visit the project site in order to acquaint themselves with the local conditions under which the work will be performed and to obtain personal observations of the project site.

4.0 PROJECT DESCRIPTION

Prime Contractor will perform all work as described in the construction design record drawings to include but not limited to; demolition of existing structures identified in the record drawings, removal of existing and installation of mechanical equipment, removal of existing and installation of electrical equipment, removal of existing and installation of plumbing infrastructure and fixtures, removal of existing and installation of structural as indicated on the record drawings, removal and installation of fire suppression system, interior/exterior painting to include prep work, new flooring and landscaping throughout the identified construction zone as indicated in the construction set of design drawings.

5.0 SCOPE OF SERVICES

This Request for Proposal is for a Remodeling construction project contract. The following outline of services to be provided is not a complete listing of services. The Contractor selected shall be responsible for providing all necessary equipment, tool and project scope experience. During preconstruction the Contractor shall actively participate as a member of the project team with the Owners representative.

The Contractor will work collaboratively and proactively with the Owner to proceed with scheduling, of the Work in a manner which supports the Owner's efforts to keep costs within the Owner's budget. The contractor shall provide services, including but not limited to:

Scope:

1. Demolition
2. Civil site work
3. Structural
4. Mechanical
5. Electrical
6. Plumbing

6.0 SELECTION AND AWARD PROCESS

The intent of this RFP is to solicit interest from the Tulalip contracting community in the construction of the Quil Ceda Creek Counseling Center located at 6330 31st Ave NE Suite 101, Tulalip, WA 98271. Selection will be made based upon the evaluation of the contractor's or team's capability and cost of the project.

The process for selection of the Contractor, commencing Preconstruction Services, and negotiating the Guaranteed Maximum Price Contract ("Contract") is anticipated to be as follows:

1. The Tulalip Contractors submitting a proposal will be scored and ranked on the basis of the evaluation criteria set forth in the Instruction to Bidders 3.5.
2. The Tulalip Tribes reserves the right to check references of the Contractor(s) at any time during the selection process. Should the information obtained during the reference checks cause concern regarding the firm's past performance or their ability to successfully perform the contracts to be executed based on the requirements of this RFP, the Tulalip Tribes has the sole discretion to determine a Contractor is not qualified for the Project. References can include The Tulalip Tribes, provided the Contractor has performed past project with the Tulalip Tribes, and others whether specifically listed by the proposing firm or not.

7.0 SUBMISSION FORMAT

Every Proposer must reply to each of the evaluation criteria set forth below in a clear and concise manner. Responses must be in the same order as listed, clearly separated and labeled by response. Brevity is preferred. Do not duplicate information presented in the Submission. Pay attention to specific requests for information. Organize the Submission in a manner that enables the selection committee to quickly access the requested, and pertinent, information. Submissions shall be submitted on 8 ½ x 11 pages unless otherwise requested and in a sealed envelope.

1. TERO Certification: Native American Owned Businesses (NAOBs) submitting proposals shall submit evidence of certification from the Tulalip Tribes' TERO (Tribal Employment Rights Ordinance) office as being a certified NAOB or Tulalip Tribal Member NAOB with their Submission in order to obtain the preferences provided for in this RFP.

2. Proof of Bond and insurance

3. Washington State Contractors licenses

4. Detailed cost estimate

8.0 FINAL SELECTION

The Tulalip Tribes of Washington intend to select the Contractor that meets the criteria set above from the Submission of this RFP. Final selection shall be at the sole discretion of the Quil Ceda Village Project management team.

9.0 PRECONSTRUCTION PHASE WORK PLAN

Within seven (7) days of notification of its selection, the Contractor will be required to submit a Preconstruction Phase Work Plan for Work during preconstruction.

If the Preconstruction Phase Work Plan is not satisfactory the Owner will advise the Contractor of the shortcomings in the Preconstruction Phase Work Plan. The Contractor will not be entitled to any compensation under this paragraph until a Preconstruction Phase Work Plan, satisfactory to the Owner, is provided and an Agreement for Preconstruction Work is executed. Failure to submit a Preconstruction Phase Work Plan within fourteen (14) calendar days of the Contractor selection, that is acceptable to and approved by the Owner, may result in the Owner canceling the Contractor selection. The Owner may then, at its discretion, begin discussions with the next highest Contractor.

10.0 RIGHT OF REJECTION

The Tulalip Tribes of Washington reserves the right to reject any and all Submissions and the right to elect not to proceed with the project.

11.0 PRODUCT OWNERSHIP

Any documents or drawings or reports resulting from the contract will be the property of the Tulalip Tribes of Washington.

12.0 LICENSING REQUIREMENTS

All individuals, businesses, entities, and organizations engaged in business activities on the Tulalip Indian Reservation shall obtain a Tulalip Tribal Business License. This applies to all contractors, subcontractors, materialmen, suppliers, and consultants, regardless of tier or location, working on the project.

Contractor shall be licensed by the State of Washington.

Note: Any professional or business licenses required will be the sole cost and responsibility of the Contractor

13.0 SUBMISSION DEVELOPMENT COSTS

The cost of preparing and submitting a Submission is the sole responsibility of the proponent and shall not be chargeable in any manner to the Tribes.

14.0 SCHEDULE

The Tulalip Tribes anticipates the Contractor selection schedule will be as follows:

RFP Issued	July 27, 2021
Mandatory Pre-Submission Meeting	August 10, 2021
Response to Questions Issued by	August 17, 2021
Submissions Due	August 26, 2021
Selection	August 30, 2021

Questions may be delivered by electronic mail. All requests for interpretation shall be brought to the attention of the Construction Manager in writing no later than Question Due date, indicated above. Questions should be addressed to:

Lukas Reyes
Quil Ceda Village Project Management
8802 27th Ave NE
Tulalip, WA 98271
Email: lreyes@tulaliptribes-nsn.gov
Office# (360) 716-5022
Cell# (360) 631-7996