



Quil Ceda Village  
Regular Council Meeting  
December 16, 2019  
Minutes

Call Meeting to Order – 1:01PM

President Mel Sheldon - Present  
Councilmember Glen Gobin – *Late Arrival 1:05pm*  
Councilmember Les Parks - Present

President Sheldon states that we have a quorum to conduct business and let the record reflect that Councilman Gobin is on his way.

**1) Motion made by Councilman Parks to approve the agenda for the regular Village Council meeting of December 16, 2019.**

Seconded

Questions: None

2 For 0 Against

Motion carried

**2) Motion made by Councilman Parks to approve the regular Village Council meeting minutes held on November 18, 2019 as presented.**

Seconded

Questions: None

2 For 0 Against

Motion carried

### **Public Safety & Justice**

**3) Marysville Fire District November Report**

Discussion: Chief McFalls, President Sheldon, Councilman Parks

Marysville Fire responded to the Village 46 times, 44 of those were medical related, and the average response time was 8min 26 sec. In other news, Chief Shaughnessy is anxious to get started on new things with Tulalip

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Village Council Meeting  
December 16, 2019

Bay Fire next year. Councilman Parks states that we may not be complete by 2020. Chief McFalls responds, I hope we will continue to stay connected as possible. President Sheldon asks if there were any major incidents over the Black Friday weekend. Chief McFalls responds, no. No major incidents.

*1:05PM Councilman Gobin arrives changing the vote count*

#### **4) Tulalip Police Department November Report**

Discussion: Chief Sutter, President Sheldon, Cameron Reyes, Property Management Manager, Productivity bumped up in November, Walmart and Cabela's increased. It was good month. Crimes against people was unremarkable, with lower numbers. The property crime did increase, and is likely due to extra visitors and seasonal shoppers. Motor vehicle accidents are slightly up from October. President Sheldon asks if property crime is more at Walmart or Seattle Premium Outlets. Chief Sutter, Walmart generates quite a bit of phone calls, followed by the Outlets. President asks if staff has had a chance to reach out to the new SPO General Manager yet. Cameron Reyes responds by stating that he sent an introductory email and included the Council's regular meeting schedule. The Council asks staff to reach out to the new SPO General Manager and other QCV Lessees to meet them in person, and Chief Sutter agreed to schedule a meeting to formally introduce himself. In closing, Chief Sutter reaffirms the Tulalip Police Department's commitment to Quil Ceda Village Public Safety and announces that new recruits will be sworn in. Councilman Parks ask if there is any statistic available from the imbedded social worker, as he would like to know more about their work and findings. Staff responds by stating they will set up a meeting and include Martin (Napeahi).

### **Administration**

#### **5) Travel Report - FYI**

### **Finance**

Discussion: Mark Sabo, President Sheldon, Councilman Parks, Councilman Gobin

#### **6) November Finance Report**

We are doing well on revenue side at 88%. That will change today for the Land Use & Occupancy payment. That will put us at 92% and right on budget. On the expenditures, we pacing over-budget because we have not made the second half Public Safety payments. After that, we will be pacing under budget. Councilman Parks asks how much below budget. Roughly a million and a half below on expenses. Revenue will be equal and expenses will be under. For Projects, we are working towards completion of the Tulalip Liquor Remodel. The Council asks when that project will be complete and Mark responds it will be complete in January. Councilman Gobin states that it took quite a bit of time to complete this project. President Sheldon suggested a meeting with staff to discuss QCV Projects and funding.

***7) Motion made by Councilman Parks to adopt Resolution 2019-64 approving the 2020 Quil Ceda Village Operating, \$18,072,918 for Quil Ceda Village Government and \$61,798,444 for Enterprise, and Capital Expenditures in the amount of \$617,000 for Governmental Expenditures and \$635,000 for Enterprises Capital expenditures as amended.***

Seconded

Questions: None

3 For 0 Against

Motion carried

Mark Sabo announces that the next resolutions are to ratify budget transfers.

**8) Motion made by Councilman Gobin to adopt Resolution 2019-65 ratifying the transfer of funds from Tulalip Broadband to Salish Networks in the amount of \$100,000 and 88,376.77 on October 29, 2019.**

Seconded

Questions: None

3 For 0 Against

Motion carried

**9) Motion made by Councilman Gobin to adopt Resolution 2019-66 ratifying the transfer of funds from the Fuel Tax account to The Tulalip Tribes for the contract with Parametrix for 4<sup>th</sup> Street and 88<sup>th</sup> Street I-5 Corridor in the amount of \$2,531,855.02.**

Seconded

Questions: None

3 For 0 Against

Motion carried

The next resolution is to create a new bank account, so we can separate our cigarette and fuel taxes. Councilman Gobin states that the Council tried to minimize the number of accounts and paperwork by having one account and not many. Councilman Parks ask Lee Shannon why this resolution has been presented for approval. Lee Shannon responds that the Office of Budget and Financial Management recommended this resolution. The Council agrees no action will be taken at this time.

NO ACTION TAKEN

~~**10) Resolution 2019-\_\_\_\_\_ approving the opening of an investment account at Wells Fargo Securities, subject to the Investment Policy of The Tulalip Tribes, for fuel taxes to be administered by Quil Ceda Village and designating account authorities.**~~

### **Human Resources**

Discussion: Khia Grinnell, President Sheldon

Khia Grinnell announces that the resolution is to adopt the Quil Ceda Village Employee Handbook amendments to add the use of PolicyTech. A software program to allow easy access to the handbook and department policies, and sends read receipts. Adding Mandated Reporter language, so all employees of QCV will become mandated reporters. It also addresses the call-in requirements. President Sheldon asks if these changes are applicable to the stores. Staff responds yes. It does apply to the employees at the store if they are QCV Employees.

**11) Motion made by Councilman Parks to adopt Resolution 2019-67 approving the amendments to the Quil Ceda Village Employee Handbook as presented, and effective January 1, 2020.**

Seconded

Questions: None

3 For 0 Against

Motion carried

## Utilities

Discussion: Jereme Gobin, President Sheldon, Councilman Parks, Councilman Gobin

This next resolution is a request to reallocate funds to complete the Effluent Discharge Engineering project. The Council asks if this will correct the discharge issues. Jereme responds yes. The project should be complete by April and have EPA approval in June. The Council agrees to the project.

**12) Motion made by Councilman Parks to adopt Resolution 2019-68 approving the use of funds from the Quil Ceda Village Utilities 2019 Capital Budget funds Effluent Discharge Engineering for the Underground Injection Channel improvement project.**

Seconded

Questions: None

3 For 0 Against

Motion carried

**13) Motion made by Councilman Gobin to adopt Resolution 2019-69 approving the one-year service agreement between Quil Ceda Village and Tulalip Tribes Utilities Authority District 1 in the amount of \$275,000.00 within funding to come from the 2020 Utilities Budget.**

Seconded

Questions: None

3 For 0 Against

Motion carried

## Tulalip Data Services

REMOVED

~~**14) Resolution 2019-\_\_\_ approving to Increase the Tulalip Data Services budget by the open amount of Purchase Order 3041-00 less any payments for work completed by December 31, 2019, with the amount not to exceed \$48,755.00 and with funds to come from the 2019 Quil Ceda Village Unspent Funds.**~~

**15) sUAS October and November Report**

Discussion: Jacob Setterberg, TDS, President Sheldon

During the month of October there were twelve (12) sUAS flights requested; ten (10) sUAS flights were completed and two cancellations. The purpose of the flights was to gather and collect video and photos of the QCC Casino site, Gathering Hall and Marina Site, Mission Beach Cemetery, Tulalip Bay Phase III. The cancellations were due to firmware issues. During the month of November, there were twenty-two (22) sUAS flights requested; twenty-one (21) sUAS flights completed, and one (1) cancellation. The purpose of the flights were to gather and collect video and photos of the Quil Ceda Village area, QCC Construction site, Gathering Hall and Marina site, Tulalip Bay Phase III, various beaver relocation sites, and the cancellation was due to battery issues. The Council asks if any departments are charged a fee for the flights and Jacob responds that beginning 2020 Natural Resources will be billed for the beaver relocation flights.

**16) President Sheldon adjourned the regular Quil Ceda Village Council meeting at 2:09pm.**

**Staff & Visitors:**

Jeanifer Flores, Village Clerk  
Lukas Reyes, Project Management  
Martin Napeahi, General Manager  
Jereme Gobin, Utilities Manager  
Mark Sabo, Chief Financial Officer  
Randy Elliot, Enterprise Director  
Charvette Costa, Enterprise Finance Manager  
Anthony Jones, ORA  
Chief Martin McFalls, Marysville Fire District  
James Whitebear, Supply Chain  
Teresa Meece, Marketing Manager  
Lee Shannon, ORA  
Marcia Horne, H.R. Manager  
Travis Chatfield, Property Management  
Kevin Jones, TDS Director  
Jacob Setterberg, TDS  
Stephen Doherty, TDS  
Cameron Reyes, Property Management  
Chief Chris Sutter, Tulalip Police Department  
Khia Grinnell, ORA

**Minutes approved during the regular Quil Ceda Village Council meeting held on January 21, 2020.**



**Jeanifer Flores, Village Clerk**