



Quil Ceda Village

Regular Council Meeting

August 26, 2019

Minutes

Call Meeting to Order – 1:13pm

President Mel Sheldon - Present
Councilmember Glen Gobin - Present
Councilmember Les Parks - Present

President Sheldon states we have a quorum and I want to thank the staff for being patient with us. Are there any additions or corrections needed for the agenda? Councilman Parks states that he would like a meeting with the General Manager after adjournment.

1) Motion made by Councilman Parks to approve the agenda for the regular Village Council meeting of August 26, 2019 as presented.

Seconded

Questions: None

3 For 0 Against

Motion Carried

2) Motion made by Councilman Parks to approve the regular Village Council meeting minutes held on July 15, 2019 as presented.

Seconded

Questions: None

3 For 0 Against

Motion Carried

Public Safety & Justice

3) Marysville Fire District July Report

Discussion: Chief McFalls, MFD, President Sheldon, Martin Napeahi, General Manager

In July, Marysville Fire District responded to a total of 44 calls for Quil Ceda Village. The average response time was 8 minutes, 20 seconds. The Fire Marshall said that he has had quite a bit of contact for the new fire station. Chief McFalls provided the Council with a handout of Naloxone deployment statistics for the 2017, 2018, and 2019. The use of Naloxone is currently on the decline with 8 deployments, compared to 2018 with 38 deployments. District wide we provide an average of 5 per month. It's still a point of emphasis and we will continue. Chief McFalls states that the Washington Fire Commissioners Association annual conference will be at the Tulalip Resort next month and we are set to have 500+ people attend the conference beginning October 24th. With the Council's permission, Chief McFalls would like to have Martin (Napeahi) onsite. The Council agrees.

4) Tulalip Police Department July Report

Discussion: Chief Chris Sutter, TPD, Councilman Parks, Martin Napeahi, General Manager

The July statistics are pretty consistent with what is recorded month to month. There were a couple of fraud cases reported, one motor vehicle accident and zero injuries reported. The accident that was reported, south of us, was not caused by TPD. This incident occurred when a Marysville Police officer attempted to pull someone over and resulted in a car chase that ended on the bridge. In July, TPD started an effort named "Operation Clean Sweep." If you walk into the tree line more than 20 feet you will find a homeless encampment. We are working closely with Public Works to breakdown these encampments regularly. As soon as one site is cleaned and persons removed, another site will pop up nearby. Property Crime at Seattle Premium Outlets has been a consistent issue. The stores do not report all the theft to TPD, so the numbers may be higher than recorded. We hold monthly meetings with SPO staff to provide safety tips, and will be creating a schedule to place extra officers in the area. The Council asks Chief Sutter if any other stores experience the same issues as SPO. He responds, Home Depot has declined since they hired private security. Cabela's rarely experiences this type of theft. Walmart consistently experiences a high volume of property crime, so much so that they are considering altering their hours. Walmart is currently open 24 hours a day, and they are considering closing at midnight. Criminal activity is at its highest between 12am – 3am. The Council asks Chief Sutter if he knows of nearby Walmart stores that have the same type of issue. He responds stating that Tulalip Walmart is the only nearby Walmart that is open 24 hours, and I can reach to them and ask.

Administration

This request will help the Tulalip Police Department enforce the Trespass Ordinance within Quil Ceda Village. The Council asks that staff meet with the Police and Legal Departments to create a plan to improve public safety.

5) Motion made by Councilman Gobin to adopt Resolution 2019-42 wherein the Consolidated Borough of Quil Ceda Village hereby authorizes and directs the Tulalip Police Department to issue notices of trespasses to persons committing offenses within Quil Ceda Village.

Seconded

Questions: None

3 For 0 Against

Motion Carried

Human Resources

6) Motion made by Councilman Gobin to adopt Resolution 2019-39 approving the request for retirement/severance pay for Gail Miller in the amount of \$2,003.36 for 10 years, 6 days of service.

Seconded

Questions: None

3 For 0 Against

Motion Carried

Finance

7) July Finance Report

Discussion: Mark Sabo, CFO, Martin Napeahi, GM, President Sheldon, Councilman Gobin, Councilman Parks
Sales tax and fuel tax is on pace, cigarette tax is down. Overall market trends show that cigarette sales is on the decline. The number of visits to the fuel stations are up 15 percent, but it's hard to present a true comparison due to the road construction that occurred last year. The Projects expenses is up due to the system upgrade at the Tulalip Liquor Store. That project is not complete, as security camera upgrades are not complete. There was a slight software issue that occurred during the transition, forcing customers to use credit cards only. The system would not process debit cards and the issue has been resolved. This new upgrade will increase the transaction process time and should decrease the wait at the drive-thru window. Staff is planning ahead and asks the Council if they can spend the remaining project budget on a plan for a new store. The Council approves and asks that staff come back for formal approval when they are ready to proceed with the project. In closing, Mark Sabo states that the 2018 QCV Audit is complete and here are no weaknesses reported, then asks the Council if they'd like a handout now or during the Audit Presentation at the next month's meeting. The Council agrees to accept the handout during the Audit Presentation.

8) Finance Supply Chain - PowerPoint

1:35PM OFF THE RECORD

2:26PM ON THE RECORD

Utilities

Discussion: Jereme Gobin, Utilities Manager,

This is a request to have Parametrix, Inc. perform a no-cost study of discharge from the MBR plant. This study is included in their contract. Upon completion of the study, they'll provide plans for us to go out to bid to correct the discharge flow.

9) Motion made by Councilman Gobin to adopt Resolution 2019 - 40 approving Addendum No.1 for additions to the existing Parametrix Inc engineering contract for the MBR Wastewater Treatment Plant Reclaimed Water Discharge Evaluation Project at no additional cost.

Seconded

Questions: None

3 For 0 Against

Motion Carried

10) Motion made by Councilman Parks to adopt Resolution 2019- 41 approving Addendum No.3 for additions to the existing MBR Treatment Facility Upgrade project for Parametrix in the amount not to exceed \$17,282 with funding to come from the QCV MBR Project Budget.

Seconded

Questions: None

3 For 0 Against

Motion Carried

Property Management

Discussion: Cameron Reyes, Property Management Manager, President Parks, Councilman Parks,

11) Property Management July Update

Property Management mailed a letter to all Quil Ceda Village tenants regarding Tribal Member Taxation. This is a result of Tribal member complaint(s) that not all stores located within Quil Ceda Village were honoring the Retail Sales Tax Exemption. Property Management met with Seattle Premium Outlets to notify them of the complaints and to ask that they train new employees of Tribal Member exemptions and post notices in their employee common areas. The Council asks if they have received complaints at any other retail establishments. Cabela's has a new system requiring Tribal members to check out at the Customer Service counter to receive their exemption. We received a Letter of Interest from a small business and QCV Finance is currently reviewing their business proposal. When it's complete, we will return for Lease approval. The Tulalip Pharmacy expansion project was delayed due to an architect issue, but we are back on track now. Does the Council wish us to continue to work on this project? The Council confirms and asks staff to move forward.

2:40PM OFF THE RECORD

3:00PM ON THE RECORD

12) President Sheldon adjourned the regular Quil Ceda Village Council Meeting at 3:02pm.

Staff & Visitors:

Lukas Reyes, Project Management
Jereme Gobin, Utilities Manager
Cameron Reyes, Property Manager
Amanda Gaffney, Finance Manager
Lee Shannon, ORA
Randy Elliott, Enterprise Director
Stephen Doherty, TDS
Anthony Jones, ORA

Mark Sabo, CFO
Martin Napeahi, General Manager
Teresa Meece, Marketing Manager
John Kimbrough, Supply Chain Manager
Charvette Costa, Finance
Laini Jones, Salish Networks Director
Vanessa Flores, Operations Manager
Chief Martin McFalls, Marysville Fire District
Chief Chris Sutter, Tulalip Police Department

Minutes approved during the regular Quil Ceda Village Council meeting held on September 16, 2019.



Jeanifer Flores, Village Clerk