



Quil Ceda Village

Regular Council Meeting

April 17, 2018

Minutes

Call Meeting to Order – 1:05PM

President Jared Parks – Present
Councilmember Marlin Fryberg Jr. - Absent
Councilmember Les Parks - Present

President Parks states there is a quorum to conduct business and asks if there are any additions to the agenda?
Lukas Reyes states he has one for Utilities.

1) Motion made by Councilman Parks to approve the agenda for the regular Village Council meeting of April 17, 2018 with one addition.

Seconded
Questions: None
2 For 0 Against
Motion Carried

2) Motion made by Councilman Parks to approve the regular Village Council meeting minutes held on March 20, 2018 and March 28, 2018 as presented.

Seconded
Questions: None
2 For 0 Against
Motion Carried

Public Safety & Justice

3) Marysville Fire District 12 March Report - FYI

4) Tulalip Police Department March Report provided by Interim Chief Sherman Pruitt
Discussion: Interim Chief Pruitt, Councilman Parks, President Parks, Cameron Reyes, Property Management. Interim Chief Pruitt provided an overview of statistics of March, including the total calls responded to, total number of traffic stops, and confirmed Councilman Parks question as to average number of calls the Tulalip Police Department responds to. Snohomish County conducted another search earlier this month. They were searching for a missing person that has been missing since January. TPD is continuing their efforts and networking with the Drug Task Force and making sweeps in the community. We received a request from Patricia Duhamel and the Special Olympics. The Special Olympics will be at the Tulalip Amphitheatre on June 28th, and asked if Tulalip Tribes will have drummers and singers onsite during the event. The logistics have not been confirmed, but I was asked to forward the request to The Council. Interim Chief Pruitt will forward the contact information to Theresa Meece, Quil Ceda Village Marketing Manager.

Visitors

Russell Steele, Retail Center Tenant/Employee, introduced himself to The Council and Quil Ceda Village Staff.

Finance

5) Budget Report for March 2018

Overview provided by Sarah Holmstrom, Director of Finance

March cigarette sales are down from last year, the restaurant tax is up slightly and the hotel, water and sewer income is up. Next month the expenses for TPD, Prosecutor, and Court will be paid so the expenses will go up significantly. Project updates will be provided next month, as it wasn't included in this month's agenda submittal.

General Manager

6) Out of State Travel Report - FYI

Administration

7) Human Resources 2018 1st Quarter Report - FYI

8) Environmental Health Food Inspection 2018 1st Quarter Report –

Discussion: President Parks, Martin Napeahi, General Manager, Cameron Reyes, Property Management Manager, Councilman Parks.

Quil Ceda Village has a contracted food inspector, and staff would like to schedule a meeting with the Boom City Committee to notify them of food inspection dates. President Parks will contact the Boom City Committee and include Quil Ceda Village staff upon scheduling.

Maintenance

Introduction of Resolution provided by Lukas Reyes, Project Management.

We solicited for bids on an excavator for the Maintenance Department. Kitsap Tractor was the only vendor that fully complied with our requests, and was the least expensive. This excavator will have multiple uses within the Village.

9) Motion made by Councilman Parks to adopt Resolution No. 2018-008 authorizing the Quil Ceda Village Maintenance Department to enter into a purchase agreement with Kitsap Tractor in the amount not to exceed \$74,010.00.

Seconded

Questions: None

2 For 0 Against

Motion Carried

Tulalip Data Services

10) sUAS – Flights

Overview provided by Jacob Setterberg

During the month of March there were eight (8) sUAS flights conducted by TDS, with one (1) flight cancellation due to firmware issue. Photos were collected from the new Quil Ceda Creek Casino construction site for a Time Lapse video, and images were collected of the Sandy Beach beaver site for habitat analysis.

11) Utilities Project update:

Overview provided by Lukas Reyes, Project Management

Due to bid requirements and minimal contractor participation, the project will likely need to be put out to bid again. The team will meet with The Tulalip Employment Rights Organization (TERO) to go over requirements to improve bid participation. The Request for Proposal deadline is tomorrow at 2pm.

Property Management

1:35PM CLOSED SESSION

2:10PM OPEN SESSION

Motion made by Councilman Parks to approve the ground lease between Traditional Biologics Company and Quil Ceda Village as presented.

Seconded

Questions: None

2 For 0 Against

Motion Carried

Motion made by Councilman Parks to adjourn the Regular Quil Ceda Village Council meeting at 2:12pm.

Seconded

Questions: None


2 For 0 Against

Motion Carried

Staff and Visitors:

Martin Napeahi, General Manager
Randy Elliott, Enterprise Director
Debra Bray, Transportation Manager
Travis Hill, Salish Networks
Howard Brown, Interim IT Director
Cameron Reyes, Property Management Manager
Sarah Holmstrom, Director of Finance
Jereme Gobin, Utilities Manager
Travis Chatfield, Property Management
Jacob Setterberg, TDS
Lee Shannon, ORA
Barbara Parker, OBFM
Laini Jones, Salish Networks
Jerad Eastman, QCV
T.C. Townsend, TDS Security
Lukas Reyes, Project Management
Charvette Costa, Finance
Tom McKinsey, Special Projects
Russell Steele, Visitor
Vanessa Flores, GM Admin. Assistant
Allison Warner, Wetlands Program
Sherman Pruitt, Interim Chief of Police
Curtis Taylor, Facilities Maintenance Manager
Jeanifer Flores, Recording Secretary

Minutes approved at the regular Village Council meeting held on May 7, 2018.



Jeanifer Flores, Village Clerk