



Quil Ceda Village  
Regular Council Meeting  
August 15, 2022  
Minutes

Call Meeting to Order 1:10PM

President Debra Posey – Present  
Councilmember Pat Contraro - Present  
Councilmember Hazen Shopbell - Present

President Posey states we have a quorum and asks if there is a request to approve the agenda. Staff asks to add Resolution 2022-63 Fuel Tax Account – US Bank amendment to the agenda. The Council agrees.

**1) Motion made by Councilman Shopbell to approve the agenda for the regular Village Council meeting of August 15, 2022.**

Seconded

Questions: None

3 for 0 against

Motion Carried

**2) Motion made by Councilman Shopbell to approve the regular Village Council meeting minutes for the meeting held on July 18, 2022 as presented and corrected.**

Seconded

Questions: None

3 for 0 against

Motion Carried

ADD-ON

**3) Motion made by Councilman Shopbell to adopt Resolution 2022-63 as presented.**

Seconded

Questions: None

Motion carried

**Public Safety & Justice**

**4) Marysville Fire District Monthly Report Accepted**

Discussion: Chief Sutter, President Posey, Cameron Reyes, Tulalip Council Member Sheldon, Councilman Shopbell, Brian Carroll

**5) Tulalip Police Department Monthly Report**

During the month of July, there was an increase in incidences. President Posey asked staff to look into options for improvement. The shoplifting activity at Walmart is high and we have been asked to increase patrols around that area and to check with trespassing individuals. Quil Ceda Village Property Management announces there was an incident with the Public Utility District (PUD) meters being smashed, that had an impact on the tenants at the Retail Center. Staff is currently working with the Fire Department and Snohomish County PUD to secure them. We should consider securing all meters, as having them in an open area keeps them vulnerable to vandalism. President Posey asks if insurance is covering those repair costs. Staff replies no. Both Legal and Finance teams are working with our insurance. Tulalip Council Member Sheldon asks if Chief Sutter has a report on the homeless encampments in the woods. Chief Sutter replies, I have not seen them go into the woods, but assume they are camping there. Property Management states there has been an increase in graffiti and different activity occurs at night, than during business hours. We need to increase protection of our buildings by adding a graveyard shift. President Posey asks about camera coverage. Staff replies the camera coverage is sufficient, but the lack enforcement and trespassing will become a bigger issue if we do not do something. This will ultimately impact new tenants from opening their businesses here. Chief Sutter explains that they requested an additional tax funding transfer to cover increased jail expenses. This funding will help us fund keeping people in jail.

1:21PM SESSION CLOSED

1:35PM SESSION RESUMED

**6) Motion made by Council Shopbell to adopt Resolution 2022-53 approving the payment for the jail bill increase for 2022 and the transfer of \$1,150,000.00 from the Fuel Tax account managed by Quil Ceda Village on the Tulalip Tribes behalf to the Tulalip Tribes Key Bank Tribal main.**

Seconded

Questions: None

3 for 0 against

Motion Carried

## **Administration**

**7) Motion made by Councilman Shopbell to adopt Resolution 2022-54 ratifying the sunset of the Quil Ceda Village Covid-19 Leave Policy and Employee Expectations with an effective date of August 8, 2022.**

Seconded

Questions: None

3 for 0 against

Motion Carried

### **8) 2023 Quil Ceda Village Fire Protection Discussion**

The 2022 Fire Protection contract with Marysville Fire District expires on December 31, 2022, this is to inform the Council that we are entering into negotiations with Tulalip Fire District 15 to service Quil Ceda Village. President Posey asks if we be taking control. Brian Carroll states that the goal is to improve response time to the community and save on costs.

## **Finance**

### **9) Monthly Finance Report**

The monthly finance report, through June, shows the cigarette tax is down at 3.6million for the year, fuel tax is up slightly based on gallons sold, and the Hotel & Occupancy is below at 45%. We did pay the first half of the Public Safety payments.

**10) Motion made by Councilman Shopbell to adopt Resolution 2022-55 ratifying the transfer of funding in the amount of \$51,742.41 for the purchase of a bucket truck and the closure of the Salish Networks FIBER Capital Project.**

Seconded

Questions: None

3 for 0 against

Motion Carried

**11) Motion made by Councilman Shopbell adopt Resolution 2022- 56 approving the closure of the Salish Networks NWUP Capital Project and authorizes the transfer of the unspent funds in the amount of \$40,715 to the Quil Ceda Village Unspent Funds account.**

Seconded

Questions: None

3 for 0 against

Motion Carried

**12) Motion made by Councilman Shopbell adopt Resolution 2022- 57 approving the closure of the Salish Networks ROUTE Capital Project and transfer of the unspent funds in the amount of \$1,560.85 to the Quil Ceda Village Unspent Funds account.**

Seconded

Questions: None

3 for 0 against  
Motion Carried

**13) Motion made by Councilman Shopbell adopt Resolution 2022- 58 approving the closure of the Right of Way on all roads within the 4<sup>th</sup> Street area Project and transfer of the unspent funds in the amount of \$52,257.19 to the Quil Ceda Village Fuel Tax Account.**

Seconded

Questions: None

3 for 0 against  
Motion Carried

**14) Motion made by Councilman Shopbell to adopt Resolution 2022-59 approving the closure of the North Quil Ceda Boulevard Project and the transfer of the unspent funds in the amount of \$7,177.73 to the Quil Ceda Village Fuel Tax Account.**

Seconded

Questions: None

3 for 0 against  
Motion Carried

### **Human Resources**

**15) Motion made by Councilman Shopbell to adopt Resolution 2022-60 approving the retirement/severance pay for Thomas Williams for 14 years and 5 months of service to Quil Ceda Village in the amount of \$4,325.00.**

Seconded

Comments: Councilman Shopbell states that it seems as if we are approving these every month now. General Manager Napeahi states that employee retention is getting more difficult due to the pay rates offered by competitors.

3 For 0 against  
Motion Carried

### **Project Management**

Discussion: Councilmember Contraro, Lukas Reyes, Project Management, President Posey, Councilman Shopbell

**16) Motion made by Councilman Shopbell to adopt Resolution 2022-61 approving and authorizing Contract Amendment No. 2 to the architect contract with Helix Design Group for the Quil Ceda Village Car Wash Project for additional service work with an aggregated total in the amount not to exceed \$426,274 with funding to come from the QCV Car Wash Project Budget.**

Seconded

Questions:

3 For 0 Against  
Motion Carried

Councilmember Contraro asks staff if there will be any more changes to the car wash design. Staff replies, no. The first change was to convert from conceptual design to actual, and additional funding was for the reclaim issue. The Council asks staff to explain. The reclaim system is reduce the amount of water consumption through

the system. The system will reclaim eighty percent (80%) of the water. Councilmember Contraro states, all I am looking for is this to be the last resolution. President Posey asks if a vacuum system is also included in the design. Staff replies, I am not certain which type of system it is. There are solar powered systems that I can look into. Councilmember Contraro states that it is late in the game to discuss this and asks why it was not discussed sooner. Councilman Shopbell agrees.

### **Property Management**

Discussion: Cameron Reyes, Property Management

**17) Motion made by Councilman Shopbell to adopt Resolution 2022-62 approving the recommendation of authorization to the Tulalip Board of Directors approving the Ground Lease regarding 4.68 acres of the western portion of the 6.5 acre parcel located between Home Depot and Cabelas between the Tulalip Tribes of Washington and CarMax Auto Superstores, inc. on the terms contained therein.**

Seconded

Question: None

3 For 0 Against

Motion Carried

**18) President Posey adjourns the regular Quil Ceda Village Council meeting at 2:41pm.**

Staff & Visitors:

Elizabeth Cook, Salish Business Services Manager

Cameron Reyes, Property Management Manager

Lee Shannon, Attorney

Mark Sabo, Chief Financial Officer

Travis Chatfield, Leasing Coordinator

Lukas Reyes, Project Management

Kevin Jones, TDS Executive Director

Acting Chief Darryl Neuhoff, Marysville Fire District

Chief Chris Sutter, Tulalip Police Department

Brian Carroll, OBFM

Laini Jones, Salish Director

**Minutes approved during the regular Quil Ceda Village Council meeting held on September 19, 2022.**

Jennifer Flores  
Jennifer Flores, Village Clerk