Employment Opportunity

8802 27th Ave NE, Quil Ceda Village, WA 98271
Office: 360-716-5000 • www.QuilCedaVillage.org

Quil Ceda Village
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JOB TITLE: Grounds Maintenance Laborer

PAY RANGE: $17.60-$26.99

DEPARTMENT: Quil Ceda Village – Maintenance

JOB DESCRIPTION: Maintain Quil Ceda Village grounds which include roads, streetscapes, nature trails, village parks, basic landscapes, drains and drainage ditches, brush cutting, and other areas considered common maintenance areas located within the village.

TO APPLY: Complete the web form application located on the Quil Ceda Village Self Service portal: https://ess.tulaliptribes-nsn.gov/MSSQCV/employmentopportunities/default.aspx. For more information or questions, please visit: http://quilcedavillage.org/Employment or call Quil Ceda Village HR at 360-716-5000.

NOTE: The Tulalip Tribes publicly announces that Indian Preference in hiring applies to Tulalip job opportunities.

EMPLOYEE CLASSIFICATION: Non-Exempt

EMPLOYEE REPORTS TO: Grounds Maintenance Supervisor

ESSENTIAL DUTIES:

- Inspect, maintain, repair, replace and/or clean: village roads, fencing, landscape, streetscape, trees, trails, and sidewalks.
- Maintain Quil Ceda Village grounds by: mowing, fertilizing, pruning, weeding, hedging, snow removal, deicing, etc.
- Maintain streets and all village public areas by removing any litter and/or trash as necessary. Hazardous litter or trash should be handled/disposed in a manner to keep worker and public safe.
- Inspect storm detention and/or retention ponds located within the village and coordinate service as necessary. Clean drains within the village streets.
- Operate truck, ORV, tractor, and other vehicles as requested.
- Maintain village vehicles and commercial mowing equipment with scheduled maintenance and keeping in good clean condition as all times.
- Maintain logs of daily work activities.
- Perform other job related duties as deemed necessary to fulfill the scope of work as outlined.

KNOWLEDGE AND ABILITIES:

Ability to:

- Use and maintain commercial lawn mowers and other commercial landscape tools required for maintaining and improving the village grounds.
- Work with minimal supervision staying on task and keeping regular maintenance schedules.
- Operate small tractor w/attachments. Operate Kubota (or similar) off-road vehicle.

EDUCATION AND EXPERIENCE:

- High school diploma or GED (employer will allow applicant six (6) months from the date of hire to obtain the requirement as a condition of employment).
- Six months documented commercial grounds maintenance experience using commercial mowers, equipment and tools as wells as maintaining commercial equipment and tools required.
- Successful completion of HAZMAT training preferred.
- Prior experience working with chemicals and/or pesticides used for landscaping preferred.

LICENSES AND OTHER REQUIREMENTS:

- Must possess a valid Washington State driver's license.
- Must successfully pass an agility exam to determine if physically capable to perform the essential job functions (test required).
- Must maintain a personal home or cellular phone during entire period of employment. Must be able to work with a variety of chemicals and/or pesticides used for landscaping. Must be willing to attend progressive related training as deemed necessary.
- Must be able to work evenings and weekends as necessary.
- Must have a satisfactory or better employment history with the tribe and/or previous employers.

WORKING CONDITIONS:

- Environmental: Ability to work in inclement weather, rough terrain and any other conditions that may occur.

PHYSICAL DEMANDS:

- Manual and finger dexterity to perform routine paperwork and use of landscape tools. Stamina to sit, stand and/or walk for prolonged periods of time.
- Ability to perform tasks that require bending, kneeling and/or stooping. Mobility to climb stairs and/or ladders.
- Strength to lift objects weighing up to 50 lbs., occasionally.

TERMS OF EMPLOYMENT: This is a regular full-time position, requiring 40 hours per week. Employee may be required to work after hours, weekends, and special events and/or on call. Employees will be required to work on-site, no telecommuting. No provisions for relocation will be provide

Disclaimer: The information provided in this description has been designed to indicate the general nature and level of work performed by incumbents within this job. It is not designed to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and working conditions required of employees assigned to this job. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time. This job description is not an employment agreement or contract.