Employment Opportunity

Quil Ceda Village
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8802 27th Ave NE, Quil Ceda Village, WA 98271
Office: 360-716-5000 • www.QuilCedaVillage.org

JOB TITLE: Grounds Maintenance Laborer PAY RANGE: $20.00 - $25.70

DEPARTMENT: Quil Ceda Village – Maintenance

JOB DESCRIPTION: Maintain Quil Ceda Village grounds which include roads, streetscapes, nature trails, village parks, basic landscapes, drains and drainage ditches, brush cutting, and other areas considered common maintenance areas located within the village.

NOTE: The Tulalip Tribes publicly announces that Indian Preference in hiring applies to Tulalip job opportunities.

EMPLOYEE CLASSIFICATION: Non-Exempt

EMPLOYEE REPORTS TO: Grounds Maintenance Supervisor

EMPLOYEE SUPERVISES: N/A

EDUCATION:

- High school diploma or GED (employer will allow applicants six (6) months from the date of hire to obtain the requirement as a condition of employment).

SKILLS:

- Use and maintain commercial lawn mowers and other commercial landscape tools required for maintaining and improving the village grounds.
- Work with minimal supervision staying on task and keeping regular maintenance schedules.
- Operate small tractor w/attachments. Operate Kubota (or similar) off-road vehicle.
- Must be able to work with a variety of chemicals and/or pesticides used for landscaping.

EXPERIENCE:

- Six months documented commercial grounds maintenance experience using commercial mowers, equipment and tools as well as maintaining commercial equipment and tools required.
- Prior experience working with chemicals and/or pesticides used for landscaping preferred.

OTHER REQUIREMENTS:

- Successful completion of HAZMAT training is preferred.
- Must possess a valid Washington State driver's license.
- Must adhere to the Motor Vehicle Regulation. **(Abstract Required)**

- Must successfully pass an agility exam to determine if physically capable of performing the essential job functions
- Must maintain a personal home or cellular phone during entire period of employment
- Must be willing to attend progressive related training as deemed necessary.
- Must be able to work evenings and weekends as necessary.
- Must have a satisfactory or better employment history with the tribe and/or previous employers.

PHYSICAL CHARACTERISTICS AND/OR PREREQUISITES:

- Environmental: Ability to work in inclement weather, rough terrain and any other conditions that may occur.
- Manual and finger dexterity to perform routine paperwork and use of landscape tools.
- Stamina to sit, stand and/or walk for prolonged periods of time.
- Ability to perform tasks that require bending, kneeling and/or stooping.
- Mobility to climb stairs and/or ladders.
- Strength to lift objects weighing up to 50 lbs., occasionally.

SPECIFIC JOB PERFORMED:

- Inspect, maintain, repair, replace and/or clean: village roads, fencing, landscape, streetscape, trees, trails, and sidewalks.
- Maintain Quil Ceda Village grounds by mowing, fertilizing, pruning, weeding, hedging, snow removal, deicing, etc.
- Maintain streets and all village public areas by removing any litter and/or trash as necessary. Hazardous litter or trash should be handled/disposed in a manner to keep workers and public safe.
- Inspect storm detention and/or retention ponds located within the village and coordinate service as necessary. Clean drains within the village streets.
- Operate truck, ORV, tractor, and other vehicles as requested.
- Maintain village vehicles and commercial mowing equipment with scheduled maintenance and keeping in good clean condition as all times.
- Maintain logs of daily work activities.
- Perform other job-related duties as deemed necessary to fulfill the scope of work as outlined.

TERMS OF EMPLOYMENT:

This Regular Full-time position requires at least 40 hours per week or 2080 hours per year. Employees may be required to work after hours on weekends, at special events, or on call. Employees will be required to work on-site, with no telecommuting. No provisions for relocation will be provided.

Disclaimer: The information provided in this description has been designed to indicate the general nature and level of work performed by incumbents within this job. It is not intended to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications, and working conditions required of employees assigned to this job. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time. This job description is not an employment agreement or contract.