



Quil Ceda Village

Regular Council Meeting

January 21, 2020

Minutes

Call Meeting to Order – 1:00pm

President Mel Sheldon - Present

Councilmember Glen Gobin – *Late Arrival 1:07pm*

Councilmember Les Parks - Present

President Sheldon states we have a quorum to conduct business. Councilman Parks states we have an addition to the agenda for the Tulalip Tribes Federal Corporation Agreement.

1) Motion made by Councilman Parks to approve the agenda for the regular Village Council meeting of January 21, 2020 as amended.

Seconded

Questions: None

2 For 0 Against

Motion Carried

2) Motion made by Councilman Parks to approve the regular Village Council meeting minutes held on December 16, 2019 as presented.

Seconded

Questions: None

2 For 0 Against

Motion Carried

Visitors – Tulalip Fire Department

Discussion: Chief Shaughnessy, Commander Reinhardt, President Sheldon, Cameron Reyes, Chief McFalls
The Tulalip Fire Department is collaborating with Marysville Fire and looking at space in Quil Ceda Village. A request has been sent to QCV Property Management. In the future, there are plans to build a joint facility for EMS and Fire. The Property Manager, Cameron Reyes, confirms that TFD has been communicating with him and may have an office space large enough to suit their needs. The space will be vacated soon. President

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Sheldon asks if they have discussed lease prices and if not directs Commander Reinhardt to continue lease rate conversations with QCV Property Management. Chief McFalls comments that the office space would be a great location for Public Safety. Chief Sutter confirms that he will have police officers use the space as needed as well.

Public Safety & Justice

4) Marysville Fire District December Report

Chief McFalls explains that there were 542 calls made from Quil Ceda Village in 2019 and 490 were EMS related, and the average response time was 8 minutes, 32 seconds. In 2019, Marysville Fire Department responded to 167 calls to Tulalip Bay and Tulalip Fire responded to 153 calls to Quil Ceda Village. Chief McFalls states that he is looking forward to working with Chief Sutter and Chief Shaughnessy in a central Public Safety space in Quil Ceda Village.

1:07pm Councilman Gobin arrives changing the vote count

4) Tulalip Police Department December Report

Discussion: Chief Chris Sutter, Councilman Gobin

December had some seasonal increases in theft. The night shift patrol conduct random spot checks. To address some of the concerns that you have had. The shopping season was busy, but nothing extraordinary to report. There is crime, but nothing remarkable. Councilman Gobin states that he met the newly elected Snohomish county Sheriff and asks Chief Sutter if he has yet. He responds that he has not met him yet, but he intends to. They are working on resolving the 911 call dispatching issues with Snohomish County. The Council directs Chief Sutter to continue to maintain dialogue and continue to build trust between each other.

Finance

Discussion: Mark Sabo, Councilman Gobin, Councilman Parks, Martin Napeahi, President Sheldon

5) December Finance Report

The report in your packet is the Finance report thru December, but it is not a year-end report. Cigarette sales had a good rebound midyear and the fuel tax slightly increased. On the expense side of things, there are significant savings. The savings are due to unfilled positions and Special Projects moving to Administration. Next up is the projects budget update, the main note here is the QCV Administration line and Overflow Parking projects. Councilman Gobin states that he agrees there is a need for a new administration building and asks staff if there are any new plans to present to the Council. Martin Napeahi, General Manager, replies we planned to use one of two sites for the new building. The first would be at the end of the parking lot at the current building or off of 93rd. Councilman Parks recommends plans be presented prior to approving moving forward with the project. President Sheldon states, I agree there is a need for a new administration building and possibly a public safety area for a small satellite law enforcement office area. The Council directs staff to begin creating a plan to present to the Council. Treasurer Misty Napeahi asks if the Projects have been reconciled yet and asks if any funding issued to Transportation should be transferred. Councilman Gobin suggests staff research that information and present that information at a later date.

Human Resources

Discussion: Martin Napeahi, Councilman Gobin, Misty Napeahi, Marcia Horne

6) Employee Statistics - FYI

Martin Napeahi states that the next resolution is to adopt a new wage scale formula. He directed Marcia Horne to update our current wage scale to match the Government wage scale. Councilman Gobin states that he is hesitant to adopt the wage scale as presented because that may change. Misty Napeahi announced that Tulalip Tribes hired a firm to conduct a wage scale analysis and the firm may be able to conduct an analysis for Quil Ceda Village. Further states that it may be too soon to adopt a new wage scale without the results of the analysis. Marcia Horne responds by stating they can send the job descriptions to the firm to begin the project. NO ACTION TAKEN

7) Resolution 2020-____ approving the Quil Ceda Village Wage Scale as presented to be effective February 1, 2020.

Martin Napeahi announces that there was an item left out on the summary sheet for the next resolution. It is to add the use of Sick Leave for natural disasters, at the discretion of the General Manager. Councilman Gobin asked if Quil Ceda Village was closed at all during the snow days. Martin responded, no. Quil Ceda Village operated on a delayed start instead. Some employees were unable to report to work due to unsafe road conditions in their area, and essential staff reported to work. Councilman Gobin asked if employees are paid for snow days. Martin responds, yes. During snow days, employees receive paid Administrative Leave, but we had a few employees that were unable to make it to work. We would like to amend our handbook to allow the employees to use their Sick Leave at the General Manager's discretion for natural disasters and acts of god. Councilman Gobin states that he disagrees with approving that amendment, as snow is not a natural disaster or an act of god. Councilman Parks asks if remaining open is new, and points out that in the past Quil Ceda Village has closed alongside Government. Then states that he does not believe that an employee should go unpaid because QCV remained open and schools were closed, and allowing them to use their Sick Leave is okay with him. Councilman Gobin suggests that they remain following the Marysville School District for consistency purposes, and restates that he is not okay with approving that language does not fit the intent of the amendment.

8) Motion made by Councilman Gobin to adopt Resolution 2020-01 approving the Quil Ceda Village Handbook Amendments as presented with the exception of Section 14.14 to be effective February 1, 2020.

Seconded

Questions: *Clarification that Section 14.14 will be removed*

3 For 0 Against

Motion carried

Councilman Parks asks if the motion was to include the use of Sick Leave. Councilman Gobin replies no.

Motion made by Councilman Parks to amend Resolution 2020-01 approving the Quil Ceda Village Handbooks amendments to *include* Section 14.14 to be effective February 1, 2020.

Seconded

Questions: None

2 For 1 Against (GG)

Motion Carried

Utilities

Discussion: Jereme Gobin

This resolution is to approve the purchase of pumps that were not included in the project. We need to purchase 3 pumps.

9) Motion made by Councilman Parks to adopt Resolution 2020 - 02 approving the purchase of spare pumps for the QCV Wastewater Treatment Plant *Granich Engineered Products not to exceed \$142,100.00* with funding to come from the approved 2020 Capital Expenditures Budget.

Seconded

Questions: None

3 For 0 Against

Motion carried

Project Management

Discussion: Lukas Reyes, Councilman Gobin, Councilman Parks, Jereme Gobin

This contract amendment is a direct result of last year's contract extension for the crane repair. Those contractors agreed to extend their completion dates at no additional cost. Councilman Gobin asks how many additional days were approved for the crane repair. Lukas replies 80 additional days. Councilman Gobin asks if Parametrix bid the project as one lump sum amount because the additional amount is over 900 dollars a day. Councilman Gobin asks what we are getting for an additional 900 dollars a day. Jereme Gobin states that both Schedule A & B has been going on at the same time, and this is outside of what was quoted. Councilman Gobin asks if all work on this project stopped due the crane repairs. Lukas replies that the Schedule A & B is not the issue, the crane needed repair and caused an 80 day delay in the completion of the project. This contract amendment is to complete the engineering needs of the job and extra time given to the other contractors onsite. Councilman Gobin replies that he does not support this contract amendment at this time. Councilman Parks directs staff to set up a meeting with the Council prior to next month's meeting to discuss this.

NO ACTION TAKEN

~~10) Resolution 2020 - _____ approving Parametrix Contract Addendum No.4 in the amount of \$74,377.78 with funding to come from the Quil Ceda Village MBR Treatment Facility Upgrade project budget.~~

Tulalip Data Services

11) sUAS December Report - FYI

Discussion: Kevin Jones, Councilman Gobin, Councilman Parks

We have a need for a full-time audio and visual technician and we are requesting additional funds to cover the expenses for this position. Councilman Gobin asks why it was not included in the 2020 budget preparations. He responds the approval for the position came after the budget approval so it did not make it into the 2020 budget preparation and request.

12) Motion made by Councilman Parks to adopt Resolution 2020-03 approving the Tulalip Data Services budget amendment request in the amount of \$150,000 for a new position with funding to come from QCV Unspent funds.

Seconded

Questions: None

3 For 0 Against

Motion carried

13) Motion made by Councilman Parks to adopt Resolution 2020-04 approving the payment to Shi in the amount of \$147,931.62 with funding to come from the approved 2020 Tulalip Data Services budget.

Seconded

Questions: None

3 For 0 Against

Motion carried

14) Motion made by Councilman Parks to adopt Resolution 2020 -05 approving the payment Shi in the amount of \$228,270.99 with funding to come from the approved 2020 Tulalip Data Services budget.

Seconded

Questions: None

3 For 0 Against

Motion carried

15) Motion made by Councilman Parks to adopt Resolution 2020-06 approving payment to Honeywell in the amount of \$150,000 with funding to come from the approved 2019 Tulalip Data Services budget.

Seconded

Questions: None

3 For 0 Against

Motion carried

Salish Networks

16) Motion made by Councilman Gobin to adopt Resolution 2020-07 approving the budget amendment request from Salish Networks for Capital Equipment expenses in the amount of \$110,000 with funding to come from QCV Unspent funds.

Seconded

Questions: None

3 For 0 Against

Motion carried

Property Management

Discussion: Cameron Reyes, Councilman Parks

The next resolution is to approve the lease agreement with Share Tea to occupy Suite H in the retail center.

Councilman Parks asks what type of business that is and if there will be any costs for improvements. Cameron responds there will be a limited amount of tenant improvements. Share Tea is a bubble tea business. The Seattle Premium Outlets has requested to amend their agreement to build an 1800 square foot addition on the north end. The Council asked what the intended use for the additional space. He responds, the extra space is to allow Gucci to build an office space. The Council accepts the first read of the amendment.

17) Property Management Handout - FYI

18) Motion made by Councilman Gobin to adopt Resolution 2020-08 hereby recommending to the Tulalip Tribes Board of Directors approval of the Lease Premises located at Suite H, 8825 34th Ave NE, Tulalip, WA 98271.

Seconded

Questions: None

3 For 0 Against

Motion carried

19) Seattle Premium Outlets Third Amendment – First Read

ADD ON

20) Motion made by Councilman Parks to adopt Resolution 2020-09 approving the agreement with Tulalip Tribes Federal Corporation.

Seconded

Questions: None

3 For 0 Against

Motion carried

21) Motion made by Councilman Parks to adjourn the regular Quil Ceda Village Council meeting at 2:25pm.

Seconded

Questions: None

3 For 0 Against

Motion Carried

Minutes approved during regular Quil Ceda Village Council meeting held on February 24, 2020.



Jeanifer Flores, Village Clerk

Staff & Visitors

Jeanifer Flores, Village Clerk

Cameron Reyes, Property Management Manager

Travis Chatfield, Property Management Specialist

Lukas Reyes, Project Management

Martin Napeahi, General Manager

Misty Napeahi, TTT Board of Directors

Mark Sabo, Chief Financial Officer

Randy Elliot, Enterprise Director

Deputy Jim Reinhardt, Tulalip Bay Fire

Chief Shaughnessy, Tulalip Bay Fire

Chief Chris Sutter, Tulalip Police Department

Chief Martin McFalls, Marysville Fire Department

Kayla Joseph, Property Management

Marcia Horne, Human Resources Manager

Amanda Gaffney, Finance Manager

John Kimbrough, Supply Chain Manager

Khia Grinnell, ORA

Laini Jones, Salish Networks Director

Stephen Doherty, TDS

Kevin Jones, TDS Director

Lee Shannon, ORA

Curtis Taylor, Maintenance Manager

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