



Quil Ceda Village

Regular Council Meeting

April 22, 2019

Minutes

Call Meeting to Order – 1:03pm

President Jared Parks - Present

Councilmember Marlin Fryberg Jr. - Absent

Councilmember Les Parks - Present

President Parks declares a quorum, states he will begin swearing in the new council members, then pass the baton to the new council to conduct the meeting.

Swearing in of New Council Members

President Mel Sheldon Jr. – Present

Councilmember Les Parks – Present

Councilmember Glen G. Gobin – Present

President Sheldon asks if there are any additions or changes to the agenda. Councilman Parks states he would like to request a closes session meeting with the General Manager at the end of the agenda.

1) Motion made by Councilman Parks to approve the agenda for the regular Village Council meeting of April 22, 2019 with additions.

Seconded

Questions: None

3 For 0 Against

Motion Carried

2) Motion made by Councilman Parks to approve the regular Village Council meeting minutes held on March 18, 2019 as presented.

Seconded

Questions: None

3 For 0 Against

Motion Carried

Public Safety & Justice

3) Tulalip Police Department –

Discussion: Chief Sutter, President Sheldon, Councilman Parks, Councilman Gobin, Martin Napeahi, General Manager, Anthony Jones, Office of Reservation Attorney

Chief Sutter begins report and asks if the Council would like to see any other data in the monthly reports from Tulalip Police Department. During the month of March we conducted 160 field interviews, responded to 59 suspicious vehicle calls, conducted 89 traffic stops, and 26 calls of theft. The Council asks Chief Sutter about the outcome of the Hit & Run. Chief Sutter will follow-up with and respond later. Officers have been moved around to specific active areas, and have been instructed to get out of their vehicles to speak to citizens and show their presence. Problem areas are Walmart and Seattle Premium Outlet, and pretty low at Cabela's. Home Depot had one incident where a person was caught stealing items, apprehended by a Home Depot security guard. The suspect broke free and an officer was able to apprehend him down the road. Chief Sutter is continuing to work with Legal to combat homeless encampments. It's difficult to do because as soon as one camp is broke down and cleaned out, another one is set up. There was an incident over the weekend, a group of people were gathering to protest. Officers were contacted and they asked the group to leave. The group felt their constitutional rights were being violated and did not recognize the Tribe's sovereignty. They took their own video and insisted they were bullied out of the area and posted edited video onto YouTube. We have reviewed the officer's bodycam and found no evidence of aggressive treatment. The group is requesting a public apology and threatening a lawsuit will be filed if they don't receive one. The Council asked Legal if they have received the complaint yet. Legal confirmed and stated they're working with TPD to ensure public safety is priority.

4) Marysville Fire District March Report - FYI

Administration

7) Environmental Health Food Inspections 2019 1st Quarter Report - FYI

Discussion: Jared Parks, TTT Secretary, Martin Napeahi, GM, Councilman Gobin, Anthony Jones, ORA, Jeanifer Flores, Village Clerk.

Quil Ceda Village will begin working on creating their own Tax and Licesning division here at Quil Ceda Village. Councilman Gobin states that the Tribe already has a Tax and Licensing department, and asks why we need to duplicate a process already in place. Secretary Parks responds, the biggest issue QCV has is supporting the Health Inspector when closing a food vendor is necessary. TTT Tax and Licensing is slow to respond and does not support the Health Inspector in those rare times it is recommended. These instances occur primarily during temporary events with temporary food vendors. Occasionally a food vendor will refuse to comply with safety standards or refuse to shut down because the Health Inspector does not work for Tulalip Tribes.

Councilman Gobin directs Martin and staff to work with TTT Tax and Licensing and create an action plan to support the Health Inspector and insure public safety during temporary events.

8) Human Resources 2019 1st Quarter Statistics – FYI

9) Motion made by Councilman Parks to adopt Resolution 2019-20 authorizing the 2019 Quil Ceda Village Team Day for Friday July 5, 2019 allowing Quil Ceda Village to be closed and employees be paid administrative leave for the day.

Seconded

Questions: None

3 For 0 Against

Motion Carried

10) Motion made by Councilman Parks to adopt Resolution 2019-21 approving an additional 32 holiday hours from December 24, 2019 thru January 1, 2020 for Quil Ceda Village employees with essential staff and business enterprises remaining open on their regular posted holiday hours.

Seconded

Questions: None

3 For 0 Against

Motion Carried

Finance

11) Finance Report for March 2019

Discussion: Councilman Gobin, Councilman Parks, Mark Sabo, CFO, Anthony Jones, ORA

The Tulalip Liquor Store has an old point of sales system that is no longer supported by Microsoft, and staff would like to purchase the same software The Tulalip Market uses, by requesting to reallocate the Tulalip Liquor Store Remodel Project funds to be used for software upgrades. Mark provides a handout to the Council.

ADD-ON

12) Motion made by Councilman Parks to adopt Resolution 2019-22 approving the purchase of the SMS Point of Sale System for Tulalip Liquor Store from existing vendor AMPM for \$54,627.44. This includes software, equipment, and training to be funded from the remaining prior year Tulalip Liquor Store Remodel Project funds.

Seconded

Questions: None

3 For 0 Against

Motion Carried

Mark states the next four (4) resolutions are housekeeping resolutions, adding his name for electronic transfers.

13) Motion made by Councilman Gobin to adopt Resolution 2019-23 amending the account signers on all Salal Credit Union bank accounts.

Seconded

Questions: None

3 For 0 Against

Motion Carried

14) Motion made by Councilman Gobin to adopt Resolution 2019-24 amending the account signers for US Bank accounts.

Seconded

Questions: None

3 For 0 Against

Motion Carried

15) Motion made by Councilman Gobin to adopt Resolution 2019-25 amending the investment account authorities and electronic funds authority on all Wells Fargo Securities Investment Accounts.

Seconded

Questions: None

3 For 0 Against

Motion Carried

16) Motion made by Councilman Gobin to adopt Resolution 2019-26 amending the account signers and electronic funds authority on all Wells Fargo bank accounts.

Seconded

Questions: None

3 For 0 Against

Motion Carried

Councilman Gobin asks if Legal reviewed the software purchase agreement because he did not see it attached. The Council asks Anthony Jones, ORA, if he has reviewed the agreement. He responds, no. Mark also replies, no. That's on me. Legal did not review the agreement. Software is to upgrade the same software, did legal review. Mark, nobody did review those. That's on me. President Sheldon asks Anthony to review the contract and asks Mark if he has anything else to discuss. Mark responds, I have the March Finance Report. Cigarette sales are down, usage is down. There is no other way to explain why the cigarette tax is down. The Administration Department expenditures is at eighteen percent, but we have not paid the Public Safety expenses yet. Those usually get expensed during the third quarter. The Council asks if the gas station budgets were increased to cover the costs for the increased Tribal member fuel discount. Mark confirms and continues with the Administration update. The rough draft audit report was received today with some findings. The June 2018 Fuel Tax Refund was the only Administration finding, and the others are in the Enterprise report that will be presented to full Board.

Tulalip Data Services

17) sUAS March Flights

Discussion: Jacob Setterberg, TDS, President Sheldon

During the month of March there were eleven (11) sUAS flights conducted by TDS. The purpose of the flights was to gather and collect video and photos of the Gathering Hall, Marina, QCC Casino, and Tulalip Youth Center sites. President asked how the hours per flight is measured, and Jacob responds stating that it is preflight, flight, post flight, and computer time.

18) Geographical Information Systems PowerPoint – narrated by Chris Wright

The PowerPoint provided an overview of the department organization, work flow, inter-department support for data collection, construction project data collection, assistance to Community Development through specific applications that may be used for code enforcement and permitting, provide maps, posters, and construction drawings.

Broadband

19) Motion made by Councilman Parks to adopt Resolution 2019-27 approving the attached Bulk Rate Agreement is hereby between Tulalip Broadband and Laguna Ltd, dba: Quality Inn Tulalip as presented and authorizing the Quil Ceda Village General Manager to sign the agreement.

Seconded

Questions: None

3 For 0 Against

Motion Carried

Utilities

20) Crane Repair Service Agreement Discussion

Discussion: Jereme Gobin, Utilities Manager, Councilman Gobin, Councilman Parks, Martin Napeahi, GM Utilities is in contract negotiations with to repair a crane. The contractor and Utilities are trying to agree on the Venue language in the service agreement. Staff wanted to make the Council aware of the negotiations. The Council states they would like to know if any other companies have submitted a proposal before agreeing to the terms of the contract. Jereme responds, we are waiting for a quote from one more company.

Property Management

Discussion: Cameron Reyes, Property Manager, President Sheldon, Councilman Parks, Councilman Gobin, Mark Sabo, CFO

21) Essential Earth Organic Salon Incident - Handout to the Council

Cameron Reyes presented photos to the Council and explained that a leak was discovered after the February snow fall, and damaged some items inside the Essential Earth Organic Salon. The loss was an estimated seven thousand dollars in product. Cameron recommends allowing rent payment deferral to cover their loss. The Council asks for more details of the damage. He responds stating the roof fell in, staff took photos and itemized all damage. The photos are attached to the back page of the handout, and was primarily beauty products. Cameron states, I'd like to resolve this issue with that tenant and move forward. The rent deferral is an estimated two and half months, at seven thousand dollars. Mark Sabo, CFO, asks questions about the Property Management budget. Councilman Gobin confirms that this will result in an unbudgeted loss of income. The Council asks staff to monitor the roof during times of active wet weather, to try their best to prevent incidents like this in the future.

22) Joe Zackuse Commercial Lease Discussion – Handout to the Council

We presented Joe Zackuse's Letter of Interest in December 2018 and we are entering contract negotiation stage. He is requesting a five year initial term, and two three year options with a Tenant improvement allowance. Joe and I met the Public Health Inspector last week to go over requirements to open a restaurant. The Council states

they are pressed for time, and asks if this discussion item to be moved to a later date. Cameron responds it's not time sensitive, we can discuss this later.

23) President Sheldon adjourned the regular Village Council Meeting at 2:32pm.

Staff & Visitors:

Jeanifer Flores, Village Clerk
Martin Napeahi, General Manager
Misty Napeahi, TTT Treasurer
Jared Parks, TTT Secretary
Mark Sabo, QCV Chief Financial Officer
Stephen Doherty, IT Manager
Kevin Jones, TDS Director
Amanda Gaffney, Finance Manager
Laini Jones, Salish Executive Director
Jacob Setterberg, TDS
Christopher Wright, TDS GIS
Anthony Jones, ORA
Chief Sutter, Tulalip Police Department
Randy Elliott, Enterprise Director
John Kimbrough, Supply Chain Manager
Cameron Reyes, Property Management Manager
Christina Parker, Transportation
Jerad Eastman, Project Management
Jerome Gobin, QCV Utilities Manager

Minutes approved during the regular Quil Ceda Village Council meeting held on May 20, 2019.



Jeanifer Flores, Village Clerk