Quil Ceda Village

Regular Council Meeting
October 21, 2003
Minutes

9:00 A.M. Village Council Meeting: Roll Call

President Stan Jones Sr. – Here
Council Member Herman Williams Jr. – Absent
Council Member Marie Zackuse – Here

Staff & Visitors Present:

Les Parks, TTT BOD, Ex-Officio
Don Hatch Jr., TTT BOD, Ex-Officio
Marlin Fryberg Jr., TTT BOD, Ex-Officio
Melvin Sheldon, TTT BOD, Ex-Officio
John McCoy, QCV General Manager
Steve Gobin, GA Policy Analyst
Nina Reece, QCV Administrator
T. Peter Mills, BP Manager
Linda Jones, Government General Manager
Greg Keith, TTL
Kevin Jones, TTL

1) Approval of Agenda
Motion made to approve the agenda for the regular Village Council Meeting of October 21, 2003 as presented.
Seconded
Questions
2 For 0 Against
Motion carried

2) Approval of Minutes
*September 15, 2003
Motion made to approve the minutes of the regular Village Council Meeting of September 15, 2003 as presented.
Seconded
Questions
2 For 0 Against
Motion Carried

Official

Old Business:

None

New Business:

3) Retail Center
Phone System Waiver of 2002 expenses
Resolution No. 03-0019
Motion made to adopt resolution 03-0019 to be approved as presented.
(This will be brought forward to the TTT BOD for their approval)
Seconded
Questions
2 for 0 against
Motion carried

4) Maintenance Department
Approval to purchase John Deere 6x4 Gator
Low Bidder – Barnett Implement - $11,640.00
Motion to approve John Deere Gator for the amount of $11,640 from Barnett Implement.
Seconded
Questions – Discussion on the need for this type of equipment. Maintenance staff has several areas to maintain that a full size vehicle is not practical.
2 For 0 Against
Motion carried

5) Maintenance Department
Approval to purchase F350 4x4 Utility Truck
Low Bidder – Brien Ford - $28,961.00
Motion made to approve the purchase of the F350 4x4 Truck for the price of $28,961.00 with Brien Ford, if it is within the existing budget.
Seconded
Questions – Is this within line with the other departments. Just because there is a budget, is it needed now? Safety is an issue. Village has one small truck and five employees to move around. It will help to haul debris away from the Village roads and trails. This brings the Village closer to be in line with other department vehicles.
2 For 0 Against
Motion Carried

Official

6) Quil Ceda Village Administration
Approval to appropriate $23,667 from Cigarette Tax Account to TTT Natural
Resources for Groundwater Resources Survey
Resolution No. 03-0018
In 2001 a water quality survey was begun. At this time, it lacks the remaining $23,667 to complete the survey. This is for the good of the entire reservation and staff would request to appropriate.

Motion made to appropriate $23,667 from the Quil Ceda Village Tax Cigarette Account to the Natural Resource Fund 18.
Seconded
Questions
2 For 0 Against
Motion Carried

7) Utilities & Environmental Services Department
Additional General Provisions to Ordinance 13.01.1
This is a "draft"
Discussion – does this need to be approved prior to approving any new ground leases within the Village? Yes, staff feels it is important for the tenants to have a clear understanding of the Utilities Ordinance.
A special Village Council Meeting is to be called for October 27th, 2003 @ 9:00 a.m. to consider the final review of the new provisions to Ordinance 13.01.1. Staff is to advertise the final document.

8) Quil Ceda Village
Draft Budgets

A) Administration
Discussion – The budget has an amount set aside for the Quil Ceda Village Conference Room, why aren't we using the Quil Ceda Village Conference Room for our meetings? How do we schedule the room? Some Council Members need a key. Is it possible to set certain days aside for the Village/TTT BOD. Village needs to relook at the use of the room. The Council would like the Village to begin holding all their meetings at the Conference Center (CC). It is difficult to hold meetings at the CC. Staff does not have time to prepare and clean the room. A hostess and custodian will be needed. The costs will escalate with new staff members for the Conference Room. Costs are currently $400 per day. This could bring costs up to $600 to $700 per day. Council would like a full time hostess for the CC = 1½ positions Council would like staff to revisit installing the video technology for the room. Other tribal departments are asked to pay a small fee for the use of the room plus bring their own supplies and clean up after themselves. Non-tribal departments are charged $400 per day for the room.

The Greater Marysville Tulalip Chamber of Commerce Board meets in the Conference Room once per month. They are not charged. Council will no longer allow anyone to use the room at "no cost".

General Manager's annual salary is reduced by his current legislative salary. A new position is being created to add an additional position called Village Manager. Are we allowing for new positions? No response.

Official

Discussion regarding exempt vs. 2080 hours reporting requirement. Staff will need to back the COLA out of the budget.

B) Maintenance

C) Utilities & Environmental

D) Business/Leasing Department

9) Business/Leasing Department
Resolutions:
A) Execution of a Quil Ceda Village Resolution approving Gibson Traffic Consultant to assist with traffic analysis for development west of 27th Avenue, request funds of $50,000.00 from 2003 Business Park Consultant Line Item (19-0910-204)
Motion to adopt Resolution 03-0020 to Gibson Traffic Consultants to assist with Traffic Analysis in the amount of $50,000 to come from current budget.
Seconded
Questions
2 For 0 Against
Motion carried

B) Execution of a Quil Ceda Village Resolution approving HDR Engineering to assist with environmental documents as needed to execute the Chelsea Lease, request funds of $10,000.00 from 2003 Business Park Consultant Line Item (19-0910-204)
Motion made to adopt Resolution 03-0021 to HDR Engineering to assist with environmental documents as needed to execute Chelsea Lease in the amount of $10,000 to come from current budget.
Seconded
Questions
2 For 0 Against
Motion carried

C) Execution of a Quil Ceda Village Resolution approving HDR Engineering to assist with Storm Water Pollution Prevention Plan (SWPPP) as needed to complete the South Power Center construction documents, request funds of $15,000.00 from 2003 Business Park Consultant Line Item (19-0910-204)
Motion made to approve Resolution No 03-0022 to HDR Engineering to assist with Storm Water Pollution Prevention Plan as needed to complete South Power Center construction documents to come from current budget.
Seconded
Questions
2 For 0 Against
Motion carried

Official

D) Execution of a Quil Ceda Village Resolution approving Pacific Land Design to assist with ingress/egress routing arterial infrastructure documents as needed with Chelsea, request funds of $10,000.00 from 2003 Business Park Consultant Line Item (19-0910-204)
Motion made to approve Resolution No 03-0023 to Pacific Land Design to assist with ingress/egress routing arterial infrastructure documents as needed with Chelsea to come from current budget.
Seconded
Questions
2 For 0 Against
Motion carried

E) Execution of a Quil Ceda Village Resolution approving Parametrix, Inc. to assist the Tulalip (Bay) Utilities with Sanitary Sewer Inspections by Parametrix, Inc. for the Transitional Housing as Parametrix, Inc. is familiar with the Tulalip Ordinance as well as demographics, request funds of $1,000.00 from 2003 Business Park Consultant Line Item (19-0910-204)
Motion made to approve Resolution No 03-0024 to Parametrix, Inc to assist the Tulalip Utilities with Sanitary sewer Inspections for Transitional Housing in the amount of $1,000 to come from current budget.
Seconded
Questions
2 For 0 Against
Motion carried

F) Execution of a Quil Ceda Village Resolution approving Parametrix, Inc. to assist with Utility documents as needed to execute the Chelsea lease, request funds of $25,000.00 from 2003 Business Park Consultant Line Item (19-0910-204)
Motion made to approve Resolution No 03-0025 to Parametrix, Inc to assist with QCV Utility documents in the amount of $25,000 as needed for the Chelsea lease to come from current budget.
Seconded
Questions
2 For 0 Against
Motion carried

G) Execution of a Quil Ceda Village Resolution approving Ruhl Parr & Associates to assist with master plan documents as needed with the Chelsea Lease, request funds of $25,000.00 from 2003 Business Park Consultant Line Item (19-0910-204)
Motion made to approve Resolution No 03-0026 to Ruhl-Parr & Associates to assist with QCV master plan documents as needed with the Chelsea lease in the amount of $25,000 to come from current budget.
Seconded
Questions
2 For 0 Against
Motion carried

Official

H) Execution of a Quil Ceda Village Resolution approving Tulalip Natural Resources to receive funding of $50,000.00, from the 2003 Business Park Consultant Line Item (19-0910-204), these funds will be transferred to Tulalip Natural Resources for work passage, this will detail the removal of culverts, creation of forested wetlands, surveying and project design and effectiveness monitoring
Motion made to approve Resolution No 03-0027 to Tulalip Natural Resources for work done on enhancement of Coho Creek Salmon Habitat in the amount of $50,000.
Seconded
Questions
2 For 0 Against
Motion carried.

Special Village Council meeting will be October 27, 2003 at 9:00 a.m. in the Village Conference Center.

12) Next regular Village Meeting: November 18, 2003 @ 9:00 a.m.

Adjourn Meeting
Motion made to adjourn meeting at 10:35 a.m.
Seconded
Questions
2 For 0 Against
Motion carried

Minutes approved at the regular Village Council Meeting of November 25, 2003

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Nina Reece, Village Recorder

Official