Quil Ceda Village

Regular Council Meeting
May 20, 2003
Minutes

9:00 AM Village Council Meeting: Roll Call

Roll Call @ 9:20 a.m.
President Stan Jones Sr. – Present
Council Member Herman Williams Jr. – Present
Council Member Marie Zackuse – Present

Staff & Visitors Present:
President Stan Jones Sr. – Present
Council Member Herman Williams Jr. – Present
Council Member Marie Zackuse – Present

1) Approval of Agenda
Motion made to approve the Village agenda for May 20, 2003, as presented.
Seconded
3 For 0 Against
Motion carried

2) Approval of Minutes
*March 18, 2003
*April 1, 2003
Motion made to approve the Village minutes for March 18, 2003 and April 1, 2003.
Seconded
3 For 0 Against
Motion carried

Official

3) Swearing in of New Quil Ceda Village Council
President – Stanley Jones Sr.
Sworn in by Tulalip Tribal Chairman, Herman Williams Jr.

Stanley G Jones receives the Oath of Office by Herman Williams Jr, Tulalip Tribes Chairman, Council Member Herman Williams Jr.

Council Member Marie Zackuse
Sworn in by QCV President Stanley Jones Sr.

Herman Williams Jr. receives the Oath of Office by Stanley G Jones Sr, Quil Ceda Village President

Marie Zackuse receives the Oath of Office by Stanley G. Jones Sr, Quil Ceda Village President

Old Business:

4) Sign for Quil Ceda Village Conference Center
-Draft
-Cost exceeds QCV procurement policy ($5,000.00 limit)
Motion made to wave the procurement policy to purchase the Quil Ceda Village Conference Center Sign and go ahead and allow the GM to purchase the sign.
Seconded
Questions
3 For 0 against
Motion carried

Motion made to approve a variance which will allow the Quil Ceda Village Conference Center Sign to go over the allowable square footage of the design guidelines.
Seconded
Questions
3 for 0 against
Motion carried

5) Status on Quil Ceda Village HB 1879
*HB 1879 did not pass out of the Senate Ways & Means Committee.
The Bill should be sent back to its body of origin so it will not have to be resubmitted. One Senator held the Bill up so it will be important to inform this Senator about the purpose of this Bill.
The Council is moving forward to initiate Federal Legislation.
President of Quil Ceda Village should be present in D.C. when the tax legislation is discussed.

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New Business:

6) Village Street & Parking Lot sweeping contract proposal
*Two proposals have been submitted to sweep the Village Streets, Retail Center parking lot and the Village Office parking lot. (RFB has not been sent out) The Village will need to put this out to bid. The Village General Manager will put all the specs together and go out to bid. This will make it equal and competitive.

7) Retail Center/Leases
*Property Management
-Trading Post
-Advertisements
-Opening and closing each day.
-Janitorial
-Funding source for PUD, phones, Natural Gas, Water & Sewer, CAM Fees, etc.

As the lease money is received it is sent down to the government offices. The Village needs to operate and maintain theses facilities. 5% of the Lease money should be put into the Operation & Maintenance budget. Staff will bring back a budget for this money and a resolution. Staff will bring back the appropriate documents for the Retail Center Suite E. The BOD has not approved a lease for this space. Did the individual tenants receive approved leases by the BOD or the Village Staff? Need to do some advertising for this space.

-Building Maintenance
-HVAC System routine maintenance
-Tenant problems (warranty vs. tenant responsibility)
-Funding source to pay for Retail Center expenses.
-CAM Fees pay for Common Areas outside of the building
-10% Lease withhold is used for Capital Improvements not regular expenses.
-Lock box for Fire & Verizon Access.
-Painting curbs (red-no parking zone)
-Re-striping parking stalls, Striping lanes behind the Center (two way)
-Signs for “loading & unloading” zones
-Signs for “30 minute parking only” zones

8) Village Office Space
*Additional Staff Office Space is needed. The estimated cost for a new modular to tie in with the existing building is $89,000.00. Additional costs will include: site prep, foundation, electrical, sidewalk, porches, etc. Village has 12 employees with two unfilled “new” positions. Business Park has 5 with one unfilled position. Government Affairs has 5 with one unfilled “new” position. Tulalip Tribes EFO – 1 employee (needs an admin. assist). Space is needed for the placement of a full-time attorney. Space is needed to move Special Projects Team to Village. Space is needed to move Natural Resources Team to Village.

Official

Discussion: The Village is out of room. We are stacking people two and three to a room. Staff has been looking at the difference between a permanent vs. a modular. We have been waiting for the budgets to be approved. Could the syndicated loan pay for an office space for the MBR plant staff? Staff will prepare a new priority list for any cost savings. There is a need to make the Kabota plant a priority.

9) Signs within the Village
- Discussion on drafting an Ordinance regarding permanent and temporary signs within the Village boundaries.
Quil Ceda Village incurred costs due to the temporary signs that were erected around the fourth of July. The greatest issue is the safety factor. Signs are put in places that obstruct the view of drivers. They are placed in parking right of ways. GM is proposing three permanent signs (kiosks) to place temporary signs on.

Does QCV have cost estimates on what they spent to clean up after boom city? No. The Board and QCV GM needs to meet with the Boom City Committee to review all the issues. Mr. Alva should be asked to participate due to costs associated with start up of the site. Should an ordinance be created to deal with just temporary signs? This would keep it simple. People would be able to understand it. There is a permit process in place already for permanent signs.

Suggestions for placement of signs on west side of 27th Avenue. Charging a permit fee would help alleviate the clutter.

10) DOT right-of-way between 88th & 116th Street.
-Village would like to "Adopt-a-Highway" to provide full time maintenance of area. DOT is only allowed to mow three mower widths in from the road.
Motion made to enter into negotiations with DOT to Adopt-a-highway between 88th and 116th . It would be nice to get staff out to cut down all the weeds under and around the fence. Clean it up to make it look nice.

Next Village meeting set for June 17th, 2003.
Meeting Adjourned at 10:40 a.m.
Motion to adjourn
Seconded

Official