Quil Ceda Village

Regular Council Meeting
February 17, 2004
Minutes

9:00 AM Village Council Meeting: Roll Call

President Stan Jones Sr. – present
Council Member Herman Williams Jr. – present
Council Member Marie Zackuse – present
Council Member Mel Sheldon Jr. – present
Council Member Les Parks – present
Council Member Marlin Fryberg Jr. – present
Ex-Officio Donald Hatch, Jr. – absent (attending mother's probate hearing)

Staff & Visitors Present:

Steve Gobin, Interim General Manager
Bill Erdly, TDS
Greg Keith
Sharon Morken, Acting Recording Secretary

1) Approval of Agenda
*February 17, 2004
Motion made by Herman Williams Jr. to approved the agenda for February 17, 2004 as presented.
Seconded
Questions
6 For 0 Against
Motion carried
2) Approval of Minutes

Motion made by Herman Williams Jr. to approve the minutes of the January 20, 2004 regular Village Council meeting, as corrected.
Seconded
Questions
6 For 0 Against
Motion carried

Official

Motion made by Marie Zackuse to approve the minutes of the February 3, 2004 special Village Council meeting as presented.
Seconded
Questions
6 For 0 Against
Motion carried

3) Swearing in of New Village Council Member
*Donald Hatch Jr.
Don Hatch Jr. is unable to attend due to his mother's probate hearing.

Old Business:

4) QCV Telephony Services Plan for Chelsea-Cost Update
Discussion: Handout of overall costs summary including one time expenses. Cheaper per cost per call, estimating $60,000 to get the word out. Need $1.7 million to get started. This is the bare bones to get started. To secure network, internet, long distance services, basic services, we would have to pay to other services for some areas. Caller ID, call waiting, etc. Software service, data storage, web posting, $32,000 revenue generation.

Les– Is this revenue generated from Chelsea?
Bill– From other neighboring areas, too.
Les– this is a business plan for Chelsea, we should be looking at other sources, too.
Steve– We can offer the same services as others. It's not specific to Chelsea only. This phone service is for the Tulalip Tribes and we need to make a decision now. We need to be able to tell Chelsea now or make arrangements now or not!
Leo– is there a charge to go outside?
Bill– there may be a fee, like for long distance calls to go through.
Peter– The deal we can strike w/ Chelsea if the projected revenue _____. They are not going to want to buy into the telephone business. There is no Verizon, it's the Tulalip Tribes. How do we get a non-compete?
Les– We have 14 stores and we provide services and sent invoices to these tenants for payments. Complaint is that their phone bills are a lot higher than if with another company.
Greg– We don't divided the bill, we are about $4.00 cheaper than Verizon and the long distance bills are very small, they don't make many long distance calls.
Steve– we had to work with Verizon, we had no staff to do this work for the phone system. If we go forward we will need to hire the staff!
Hermie– After 8 years, what is the anticipated cost to upgrade?
Bill– I have no idea. It depends, if we lease, it will cost a little more to lease. In 5–6 years, the program would need about $80,000 to $100,000 set aside for this.
Mel– Do we have to make a decision very quickly? Yes. Excellent meeting to work through this and funding. Are we making a decision today? No.
Peter– Does it finance?
Hermie– Language in Chelsea, who has ownership of ATM in Chelsea?

Official

Les– We need more details for budget for TDS business plan, there isn't enough information on this summary for me to proceed with this plan. How much time do we have?
Greg– The annual conference in the spring is in New Mexico, I will get more information on this visit and set up training for as many people as we can.
Steve– We need the phone service available for Chelsea when Chelsea needs it! We have $$$ in Peter's budget. We are proceeding with the infrastructure like TDS is going to do this. Chelsea will be able to choose what provider they want. Chelsea doesn't need to know what the system is, just that what they need is available when they need it. The cost savings to the tribe is a benefit to us with this plan.
Mel– Has Cablevision been involved. Cable does not want to be a public facility per Steve. Working on how we can bring Cablevision into our plan. If cable is to survive, they need to change. Customers are going to satellites, etc.
Greg– The phone we have on our desks is a very expensive system, for a 3-year commitment, our phones system could be transferred over to the Tulalip Tribes phone system. We work with Cablevision, bring new technologies to the homes, like digital cable, etc.
Bill– Federal funding sources maybe available to help cover the costs and test waters with varying partners. TDS will need some assistance with legal as we get closer.
Les– Do we need to know what the non-compete clause says? It might not be feasible.
Peter– the non-compete is very important.
Bill– If we pursue as partnerships, and get conditions up front, we can circumvent as another strategy.
Steve– because of the cell tower, we are trying to restrict land use to essentially control the poles build them out ourselves within the boundaries of the reservation.
Mel– Are we looking for grant money?
Steve– Does staff continue on this path?
Les– I'm willing to move down this path. We are creating an entity and will have to fund and staff it. Ask cable to come in and don't give them a choice! Be willing to move forward on this.
Motion made by Les Parks to proceed with the telephone service.
Seconded
Questions
6 For 0 Against
Motion carried.

New Business:

Visitor: Ginger w/Education Credit Union. The Credit has a vacancy on their Education Community Credit Union. She will write information for the tribal paper.

5) Tulalip Data Services Staff Training/Travel request
A) Juan Echevarria, Bo Shang & Judi Colina
Query & System Administration
March 7 – 13, 2004, Carlsbad, CA Cost = $14,007.60

B) Juan Echevarria, Bo Shang & Judi Colina
Developer Training
March 15 – 18, 2004, Vienna, VA Cost= $8,511.60

Official

Discussion: Greg Keith pulled request for training requests.

Leo– can we include what budget travel is coming out of and balance remaining. Have a tracking system for budget for travel: monthly, yearly. HR should come up with a revised form for this.
Peter– Request for travel and accountability should be for all departments.
Marie– Have the training for the executive directors and managers for travel and budgets approved. Tribal members will come in when they are denied and ask for assistance for first, last and deposit for rental. We need to hold to the policy.
Steve– Change focus on how to project budget for the year, everyone built their budget as they have always done. It's hard to change their way of thinking. The accounting system is not capable to giving me a monthly printout. We need a cultural change.
Les– It's tough to get people to change. People need to develop their own cuff accounts. We need to have the E.D. and mgrs. know what they are spending and how much they have left.
Mel– If we can get there by mid August to September then this will be a major change.
Marlin– Can we monitor 3rd qtr. to 4th qtr. to see how much money is available at the end of the year so we can save the money.

6) Cigarette Tax Audit Contract
*Contract with Egghart & Associates to complete the CY 2003 Cigarette Tax Audit-Not to exceed $15,800.00
Discussion: This cost is based on last year amount. This year were hoping that the audit will be much smoother with Cal Taylor there.

Motion made by Les Parks and stated "not to exceed $15,800.00 to accept the contract presented by Egghart & Associates to do the 2003 Cigarette Tax Audit.
Seconded
Questions: This cost is based on last year amount. This year were hoping that the audit will be much smoother with Cal Taylor there.
Stan– we need to get people to go through all our entities before we have problems.
Steve– we need an internal auditor on hand, their inventories system created the problems.
Hermie– Internal auditors for Tribal, accounting, how many auditors would we need to hire? Leo will check with Don Hoerner.
6 For 0 Against
Motion carried

7) Business Park Department-Restructured to a Business Entity
Resolution 2004-0007 BP requesting to move CY 2003 funds from QCV Village General Fund Account #19 to the Tulalip Tribes Account #37.
Questions
Steve– We set up Business Park as an entity and did resolutions at last BOD meeting. This is just to reconcile books.

Official

Motion made by Les Parks to approve Resolution 2004-0007 BP requesting to move CY 2003 funds from QCV Village General Fund Account #19 to the Tulalip Tribes Account #37
Seconded
Questions
6 For 0 Against
Motion carried.

Les– We need a full-time person to handle the tenants, etc. The budget has $$ for this position and maybe we need to fill this position now.
Steve– We have QCV $$ we can transfer to Business Park for a position to fill now for a Property Management Specialist.
Les– We need a job description at the next QCV meeting.

8) Ratify QCV Charter Amendment Changes
Resolution 2004-0008 Article II Section 8; Section 11; Section 12
Motion made by Marie Zackuse to approve and ratify Res. # 2004-008 Article II Section 8; Section 11; Section 12.
Seconded
Questions: At any point in time, we can change this.
6 For 0 Against
Motion carried

Motion made by Marie Zackuse to approve Resolution 2004-0009 Article II Section 2; Section 4; Section 5; Section 8.
Seconded
Questions: Steve– Have a plan for our business to come to the QCV first and then to the BOD for their approval.
6 For 0 Against
Motion carried

9) Next Village Council Meeting-March 16, 2004 @ 9:00 a.m., Quil Ceda Village Conference Center.
Motion made by Mel Sheldon Jr. to adopt March 16, 2004 as the next QCV meeting date.
Seconded
Questions:
6 For 0 Against
Motion carried

Adjourn Meeting at 11:00 a.m.

Minutes of the Quil Ceda Village regular Council Meeting were approved at the Village Council Meeting of March 23, 2004

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Recording Secretary

Official