Quil Ceda Village

Regular Council Meeting
May 17, 2005
Minutes

9:00 AM: Village Council Meeting: Roll Call

President Herman Williams, Jr. – Present
Council Member Stan Jones, Sr. – Present
Council Member Marie Zackuse – Not Present
Ex-Officio Council Member Glen Gobin – Present
Ex-Officio Council Member, Chuck James – Present
Ex-Officio Council Member, Mel Sheldon – Present
Ex-Officio Council Member Les Parks – Present

Staff & Visitors Present:

John McCoy, QCV General Manager
Juanita Diaz, Recording Secretary
Mytyl Hernandez, Marketing Specialist
Patti Gobin, Leasing Coordinator
Reid Allison, Attorney
Greg Keith, TDS Asst. Director
Tom McKinsey, Special Projects Manager
Tom Gobin, QCV Utilities Manager
Mike Ollivant, Parametrix
Nina Reece, QCV Administrator
Steve Gobin, E.D. G.A./H.H.S
Debbie Posey, Central Plaza Manager
T. Peter Mills, E.D. Manager
Bill Erdly, TDS Project Director
Leo Joinette, TTT EFO
Mike Taylor, Attorney
Carlos Imani, TDS

1) Approval of Agenda May 17, 2005
Motion made by Stan Jones, Sr. to approve the regular Village Council agenda of May 17, 2005 as presented.
Seconded
Questions: Please add the Strategies 360 to the agenda as #30.
2 For 0 Against
Motion carried

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2) Approval of Minutes
Motion made by Stan Jones, Sr. to approve the minutes of the regular Village Council meeting of April 12, 2005 as presented.
Seconded
Questions
2 For 0 Against
Motion carried

Data Services

3) Verizon Contract support Resolution 2005-005
Discussion: Dr. Bill Erdly, Les Parks, Glen Gobin, Chuck James, Stan Jones, Sr., Greg Keith, Steve Gobin

Tulalip Data Services (TDS) would like to enter into a four month contract (up to 12 months, if needed) with Verizon for consultant services for transition of staff from Verizon to TDS for phone support. Tulalip is moving towards having its own phone company. The training is for TDS staff development. The Verizon consultant is to provide training for staff. It is included in the contract. How many people will be trained? As many as 16 staff members will be involved at different levels. When will everyone be trained? It is estimated that it will take four to six months for the training. Verizon will have some responsibility for up to one (1) year once training is provided. Verizon offers a 24 hour call center. How much will this be contract be and is it separate from service agreement? This is part of the same contract so there will no additional fees. This contract is between $14,000 and 114,000 depending on the length of the contract and the time it takes to accomplish the training and transition. Training is available in the TDS budget from last year with a carry forward of $80,000. The council is requesting back up so the nature of deal is clear to the Council. Council would like to commend staff for the room at work that has been done on the new office for this data service system. The Village Council is requesting to have the tribal attorney initial the section stating the consultant services with a 30-day notice to cancel.

Motion made by Stan Jones, Sr., to support economic training for the Tulalip Data Services Department provided by Verizon
Seconded
Questions
2 For 0 Against
Motion carried

4) Cell Tower Locations
Discussion: Dr. Bill Erdly, Glen Gobin, Greg Keith, Steve Gobin, Tom McKinsey, John McCoy, Herman Williams, Jr.

Staff is asking Council to review cell tower location within the Village. Staff is recommending site north of Home Depot. The site still needs an evaluation. Staff will bring evaluation back to Village Council. Council asks if this is the same site previously recommended and are other sites being considered? This site appears to be the best. The company has an overall map of towers for the area. This site fits their location needs. Council would like to know if this fits the Village's needs and fall within Village design

Official

guidelines? The Council looks forward to seeing supporting documentation to support the decision for this location.

5) Communications Site Lease Agreement Resolution 2005-006
Discussion: Greg Keith, Glen Gobin

This document is setting up the legal standards for cell services on the reservation. They would like to negotiate a minimum five (5) year lease with a maximum of 15 years. The tribe would have the option to take over after five (5) years. This agreement does not prevent the Tribe from building other equipment on the tower. Initial term is 15 years with five (5) year renewal options. Either party can opt out of the agreement with 120 day notification. Tower converts to the Tribe at the end of the lease. Many parts of reservation are dead spots. The lease provides an annual rent increase of 3% increase and a fare market value clause in the contract. What will the rental amount per pole be in this contract? The fare market value depends on the pole location. What about rent increases or escalation every year? Figures were used from the business park. They have been left out of the contract, staff will ask for updated ones.

Motion made by Stan Jones, Sr. to accept the Communications Site Lease Agreement as the format for staff's use with recommended amendments.
Seconded
Questions
2 For 0 Against
Motion carried

6) Quil Ceda Village Retail Center 20% Telephone Surcharge
A) Approved by Motion on August 19, 2003
Discussion: Dr. Bill Erdly, Les Parks, Steve Gobin, Stan Jones, Sr., Greg Keith

Staff is recommending that all Village tenants receive the same phone charges without the additional 20% surcharge that has been added to the retail center phone services. The current surcharge of 20% was adopted by the Village Council by motion on August 19, 2003. Would Council entertain a motion to rescind the previous motion? Are the rates competitive with other phone service? Yes, they are competitive. A comparative rate sheet was passed out.

Motion made by Stan Jones, Sr. to rescind the previous motion of August 19, 2003 which added a 20% surcharge to the phone service provided by Tulalip Data Services.
Seconded
Questions
2 For 0 Against
Motion carried

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7) Out-of-State Travel Request for Adam Urbaniak and Eiko Toguchi
Discussion: Dr. Bill Erdly, Steve Gobin, Chuck James, Stan Jones, Sr., Greg Keith, John McCoy, Les Parks, Glen Gobin

The training will provide staff with instruction on designing maps, incorporating the GIS system with telecommunications infrastructure, and our data system. Council asked if one person could go and bring back the skills gained and share it with staff? It would be better if two went because there are multiple classes offered at the training. Will tribal member staff be attending the conference? The Village Council would like to see Tribal members trained on all programs. Currently, there isn't any tribal member staff working with the GIS system. The training is a specific course for designed for the GIS system.

Motion Made by Stan Jones, Sr., to allow Adam Urbaniak and Eiko Toguchi to attend the ESRI International User Conference in San Diego, California at a cost of $6,615.67 with funds to come from TDS travel budget.
Seconded
Questions
2 For 0 Against
Motion carried

8) Out-of-State Travel Request for Robin Kennedy and Brent Cleveland (or alternate staff member)
Discussion: Dr. Erdly, John McCoy, Herman Williams, Jr., Chuck James

Staff is requesting approval of travel for a Cultural Resource Archiving Conference in Las Vegas, Nevada. The conference will allow the staff to learn how to maintain the tribe's cultural and historical documents through electronic archiving and imaging.

Motion made by Stan Jones, Sr. to allow Robin Kennedy and Brent Cleveland to attend the Cultural Resources Archiving Conference in Las Vegas, Nevada at a cost of $2,626.00 with funds to come from TDS travel budget.
Seconded
Questions
2 For 0 Against
Motion carried

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Government Affairs

9) Out of State Travel Request for Tracie Stevens
Discussion: John McCoy, Les Parks

Staff is requesting to attend Sovereignty in Crisis Conference in Las Vegas, Nevada. Council would like to attend this conference.

Motion made by Stan Jones, Sr., to approve the travel for Tracie Steven and any Village Council to attend the Sovereignty in Crisis Conference in Las Vegas, Nevada at a cost of $1,473.42 per person to come from their department budget.
Seconded
Questions
2 For 0 Against
Motion carried

10) Out of State Travel Request for John McCoy
Discussion: John McCoy, Glen Gobin

Staff is requesting for John McCoy to attend the NCSL Conference in Albuquerque, New Mexico. Does this conference tie into the legislative position? The tribe began with a Board of Director in this position and then it was turned over to staff to attend. Staff will check if other funds are available to help with travel expenses.

Motion made by Stan Jones, Sr. to approve the travel for John McCoy to attend the NCSL Conference in Albuquerque, New Mexico at a cost of $1,818.60 to come from Government Affairs budget with possible reimbursement by other funding sources.
Seconded
Questions
2 For 0 Against
Motion carried

11) Out of State Travel Request for Juanita Diaz
Discussion: Les Parks

Staff is requesting for Juanita Diaz to attend Roberts Rule of Order Conference in Las Vegas, Nevada. Council Members should also attend.

Motion made by Stan Jones, Sr. Juanita Diaz and any Village Council Members to attend the Roberts Rule of Order Conference in Las Vegas, Nevada at a total cost of $1,650.04 per person with funds to come from their department budget.
Seconded
Questions
2 For 0 Against
Motion carried

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Liquor Store & Smokeshop

No Items

Special Projects

12) Substation Transmission Line Right-of-Way (Ratify BOD Resolution 2005-155)
Discussion: Dory Roanhorse, Herman Williams, Jr., Glen Gobin, Tom Mckinsey, Patti Gobin, Peter Mills, John McCoy

Staff would like to update Council on the progress of the substation and transmission line. Logging permits have been applied for and the project will go out to bid soon. The second step will be to clear the west boundary for the transmission line. Staff will be meeting with PUD's tree consultant to determine which additional trees that may need to trimmed or removed. Staff has met with TTT Natural Resources regarding salmon protection. Staff is recommending to Council to ratify TTT BOD Resolution 2005-155.

Motion made by Stan Jones, Sr. to ratify TTT BOD Resolution 2005-155.
Seconded
Questions
2 For 0 Against
Motion carried

Central Plaza

13) Hub Manager
Discussion: Debbie Posey, Glen Gobin, Les Parks, Mel Sheldon, Chuck James, Stan Jones, Sr., Steve Gobin, Herman Williams, Jr.

The Central Plaza will open in July 2005. Staff is working on bringing a headliner for opening night with a Native American performer as a lead in. Staff is in negotiation with a talent buyer and Ticketmaster. Ideas for various weekend activities include hosting a talent show. The Village Council commends staff for the HUB opening. Staff needs more direction from the Council on various items such as charges for events before opening weekend. The amphitheater is designed for 1,200 but may be able to handle as many as 2,000 guests.

Motion made by Stan Jones, Sr. to accept the HUB Manager's report on the progress of the Central Plaza.
Seconded
Questions
2 For 0 Against
Motion carried

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Economic Development

14) Marketing Update
Discussion: Mytyl Hernandez, Steve Gobin, Glen Gobin, Herman Williams, Jr.

Update report to the Village Council for the Marketing Department .Staff is coordinating with the marketing staff at the casino for a joint venture on a coupon book designed for Quil Ceda Village area. The coupon book will be promoted at area events. There is now a Village profile map. The website for Quil Ceda Village is up and running. The address is www.quilcedavillage.com. Staff is coordinating with tribal members for another banner contest for the winter design. The winner of the contest will receive $1,000 and recognition for their work. New additions to the retail center are hanging flower baskets, benches, and a public restroom located at the Trading Post. The Village Council gives compliments to staff on the Art show. The art show was a first class display. Carlos Imani from the Tulalip Data Services Department assisted with the advertising for the art show. The Retail Center parking lot should be re-striped as soon as the weather permits.

15) Leasing Update
Discussion: Patti Gobin, Les Parks, Herman Williams, Jr., Steve Gobin, Mytyl Hernandez

Update report given to the Village Council from the Leasing Department. There have been numerous car dealerships inquiring to host shows in the parking lots. An RV show will be hosted at the end of this month behind the Casino Maintenance building. Sales have been reported as very good. At least one car sales event per month will be done throughout the summer. Some of the old bunkers will be available for lease in the near future.

16) Preliminary Report on Bass Pro and Cabela onsite visit
Discussion: Peter Mills, Steve Gobin, Patti Gobin, Glenn Gobin

The tour of the Bass Pro and Cabela's stores were a success in networking for the tribe. Negotiations are on-going with Bass Pro.

17) Quil Ceda Place Retail Center
A) HVAC System Maintenance Contract
Discussion: Dropped, staff can handle this internally.

18) Community Transit Concrete Pad
Discussion: Peter Mills, Les Parks, Mytyl Hernandez

FYI: Community Transit has approached staff about adding two additional bus pads within the Village. Locations are just north of the casino next to the Central Plaza area and at the north end of Herman Williams, Sr. Drive near Seattle Premium Outlets. Economic Development has funding within its budget to cover the concrete pads. Community Transit will provide the structures.

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Maintenance

No Items

Police Department

19) Overnight Visitors within the Village
Discussion: Tabled for a later date.

Utilities & Environmental Services

20) Parametrix, Inc. payment Resolution 2005-007
Motion made by Stan Jones Sr. to authorize payment for the MBR Operations and Maintenance Manual with Resolution 2005-007 in the amount of $17,056.82 with funding to come from the Utilities Restricted Impact Fees Account.
Seconded
Questions
2 For 0 Against
Motion carried

21) MBR Plant Operations Update
Plant Performance, Capacity Report, Lab Results, Effluent Discharge
Discussion: Peter Mills, Tom Gobin, Mike Ollivant

MBR Plant needs to bring an additional cell on line. The current capacity of the plant is able to meet the needs of the existing users but any additional tenants such as the hotel could cause problems if a cell must go off line for any reason. Keeping the nitrates at an acceptable level could become a problem. The plant doesn't have enough water users to balance out the system. Staff would like to go back and re-work the plan and bring the cost structure to an absolute minimum.

22) Additional Water Storage Tank
Discussion: Peter Mills; Mike Ollivant; Les Parks; Tom Gobin; Stan Jones, Sr.

Staff would like to address additional development of the fire suppression. Currently there is one million gallons of water storage. When Chelsea negotiated their lease, they required the ability to have 4,000 gallons of flow per minute over four (4) hours. If an event happened to require this, it would use up all the storage in the existing tank. The current agreement with Marysville requires that the water be taken at a constant rate. The reservoir helps equalize the usage and maintains a constant flow rate. In the summer, irrigation causes some challenges for this. The fire storage should be used for a backup system. The capital improvement plan incorporates building a reservoir which covers phase one and two of the development. Council would like to know if this project can be delayed until negotiations are completed with the city of Everett? Staff believes they have an obligation to meet now and they should not delay building a second reservoir. A third reservoir will soon be needed for the entire reservation.

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Motion made by Stan Jones, Sr. to proceed with water storage architecture and engineering needs to bring down the costs to the absolute minimum.
Seconded
Questions: Has a site been identified. Early estimates were for using the 18" line with the Olympic View development switching over to that.
2 For 0 Against
Motion carried

23) Review proposed amendment to Utility & Environmental Services Ordinance No. 13.01.1
Discussion: Steve Gobin;

This was a second reading of the water shortage contingency plan. The public meeting will be held before the next Village Council meeting so the council can adopt it at that time.

Revenue & Finance Department

24) 2004 Village Audit Letter of Engagement
Discussion: John McCoy

Staff requesting that the letter of engagement with Egghart & Associates for the 2004 Village Audit be approved.

Motion made by Stan Jones Sr. to approve the letter of engagement with Egghart & Associates for an amount not to exceed $28,000.
Seconded
Questions
2 For 0 Against
Motion carried

25) Petro Credit Card Resolution 2005-00
Discussion: Steve Gobin, Herman Williams, Jr.

Staff has equipment that needs diesel. It is not available at the local gas station so a need exists for the Maintenance Department to have a credit card to allow this. The department manager and supervisor will be the authorized signers/users of the card.

Move to adopt Resolution 2005-008 for the authorization of a Petro credit card for the Maintenance Department.
Seconded
Questions
2 For 0 Against
Motion carried

Official

26) Checking Acct Resolution 2005-009
Discussion: John McCoy

Staff is requesting to set up a checking account for the Tulalip Data Services Department to be managed by the Quil Ceda Village Finance Department. The check signers for this account would be the Quil Ceda Village Council, John McCoy, Steve Gobin, and Peter Mills. This account will be used for the Village phone business.

Motion made by Stan Jones, Sr. to approve Resolution No 2005-009 which creates a checking account for Tulalip Data Services.
Seconded
Questions
2 For 0 Against
Motion carried

27) Financial Report-FYI
Financial report will be available for the next Village Council Meeting.

Village Administration & Council

28) Review Amendment to Village Tax Code
Discussion: Mike Taylor, John McCoy, Les Parks, Stan Jones, Sr. , Peter Mills, Chuck James, Nina Reece, Steve Gobin

Staff is recommending an amendment to the QCV tax code to add the restaurant privilege tax. Discussion followed in regards which establishments would be taxed in the Village. Council and staff are asked to review the draft restaurant privilege tax and bring back any changes to the next Village Council meeting for the first reading of this tax.

29) Event Permit-Tulalip Casino
Discussion: John McCoy

The Casino/Boys and Girls Club will host a tournament in the parking lot. The casino is requesting a permit. This event will be a good fundraiser for the Boys and Girls club. The Village council recommends that these type of permits be approved by the Village General Manager and should not have to be approved by the council.

Motion made by Stan Jones, Sr., to approve the permit for the Casino Three on Three Basketball Fundraiser and to allow the General Manager to approve these types of permits for the Village.
Seconded
Questions
2 For 0 Against
Motion carried

Official

30) Strategies 360
Discussion; Eric Sorenson, Gretchen A., Rebbeca, Les Parks, Peter Mills, Chuck James, John McCoy, Mytyl Hernandez, Steve Gobin

Strategies 360 introduced the staff and reported who they were working with at the tribe and Quil Ceda Village. The group presented an update to the Village Council on the work with the branding for Quil Ceda Village. The branding process objective is to send out positive message of the Tulalip Tribes and for Quil Ceda Village. Council is recommending that Strategies 360 also work with the See-Yaht-Sub staff.

31) Swearing in of New Village Council Members
1) Herman Williams Jr.
2) Les Parks
3) Glen Gobin

32) Election of Village President & President Pro-Tempore
President is to continue to be Herman Williams, Jr. with the President Pro-Tempore as Les Parks.

33) Next Village Council Meeting-Tuesday, June 21, 2005 @ 9:00 a.m., Quil Ceda Village Conference Center.

Motion made to adjourn the Village Council meeting at 2:30 p.m.
Seconded
Questions
3 For 0 Against
Motion carried

Minutes approved at the regular Village Council meeting of June 21, 2005

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Recording Secretary Date

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