Quil Ceda Village

Regular Council Meeting
August 19, 2008
Minutes

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9:00 A.M.

Roll Call

President Stan Jones, Sr. – Present
Council Member Tony Hatch – Absent, Medical
Ex-Officio Mel Sheldon - Present
Quorum Present
Council Member Glen Gobin - Present
Ex-Officio Marie Zackuse - Present

Staff and Visitor

Nina Reece, Village Clerk
Tom Gobin, QCV Utilities Mgr.
Dory Roanhorse, Engineer
Ashlynn Danielson, Property Management
Juanita Diaz, Recording Secretary
Chief Scott Smith, TTT Police
Judy Gobin, BOD Admin. Asst.
Curtis Taylor, QCV Maintenance Mgr.
Mike Taylor, Reservation Attorney
Ken Kettler, Casino Resort President
Foley Cleveland, Leasing Mgr.
Teresa Meece, E & E Mgr.
Patti Gobin, Special Projects Mgr.
John McCoy, QCV G.M.
Shelly Lacy, TTT G.M.
Fred McDonald, Civil Engineer
Sgt. Carlos Echevarria, TTT Police
Brett Magnum, Casino Resort V.P.

1) **Motion made of Glen Gobin to approve the agenda for the regular Village Council Meeting of August 19, 2008.**
   Seconded
   Questions
   2 For 0 Against
   Motion carried

2) **Motion made by Glen Gobin to approve the minutes for the regular Village Council Meeting of July 15, 2008.**

Seconded
Questions
2 For 0 Against
Motion carried

3) Police Report
Hand out – Statistics – Six month report
Discussion: Chief Smith, Glen Gobin, Mel Sheldon, Chief Smith, Leo Joinette,
There are issues with the hotel security and requiring the TTT police to arrive and check the rooms when wake-up calls are not answered. This will be addressed at the Resort Casino meeting. The current protocol in place at the hotel was not discussed with the tribal police before being enacted. The police report shows that child neglect is taking place in QCV. Where is this happening? Children sometimes are left in vehicles or are left behind or lost in stores. The Council would like the police report to define the exact area and reason child neglect is happening within QCV. Council would like research on the accidents that happen at the intersection of 88th Street and Quil Ceda Boulevard. Solutions for these high traffic areas have been discussed and are continuing to be researched by staff. TTT police are working on traffic control for high traffic days such as black Friday and other heavy holiday shopping days. TTT police will coordinate with QCV staff on these issues. The staff responded in a timely manner and did a good job in responding to the hotel fire on Sunday. TTT police worked well with the hotel staff. Are procedures in place in the event of an emergency? The hotel staff and TTT police will be meeting on creating an emergency plan. The hotel staff has members that will ensure the safety of elders during times of emergency. The more planning and training that is provided the better an emergency will be handled. The 2010 Olympic Committee will be meeting with City of Marysville, Snohomish County Sheriffs and TTT Police and staff to discuss the safety of the Olympic athletes that may stay in the area.

Engineering Services

4) FYI – Boom City Electrical Follow-up Report
Discussion: Dory Roanhorse, John McCoy, Mel Sheldon, Glen Gobin, Stan Jones, Sr., Tom Gobin
This is a discussion on the electrical at boom city. Staff's recommendation is to secure the site by fencing and gating the entrance and also placing cameras at the site. Who will monitor the cameras? Staff will bring the cost back at the next Village Council meeting for the cameras.

5) Resolution No. 2008-028 authorizing the engineering design work for the 93rd Street bridge in an amount not to exceed $300,000 (three hundred thousand dollars) with funding to come from account 37 (roads), strategic plan funds and Village tax reserves. **TABLED**

Discussion: John McCoy, Glen Gobin, Mel Sheldon, Stan Jones, Sr., Nina Reece, Mike Taylor, Leo Joinette,
This is to design a road on 93rd and eventually add a bridge across Coho Creek. The road would be west of Home Depot and Wal-mart. A master plan for this will be brought back at a later date to the Village Council. The funding sources give three different funds including the reserve tax account. Some of the money would be funded from this account but not all. The Village Council has requested a list of projects from Tribal Government and Quil Ceda Village for this funding. Is the tax money going into several accounts or one fund? At this time the money is going into one account. The sales and use tax, cigarette, tax fuel tax, etc. are put into one account and then after it is audited, a Resolution is prepared for the Village

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Council to approve any money that is moved out to pay for the operational expenses of Quil Ceda Village. The Village Council would like a monthly report of the tax revenue that we can track the funds and utilize them when needed. The Village Clerk prepares a monthly spreadsheet a will bring that to the Council. The Council wants to also monitor which monies where drawn down from the account for expenses.
The 2008 fuel tax has been allocated for 116th Street by the Village Council and the Tulalip Board of Directors. Future negotiations with the State of Washington may change the use of the fuel tax to specific projects related to transportation. The Village Council requests that staff research the previous design work that has been completed on the 93rd Street project. Designs and studies were done. Staff will research and bring this back to the Village Council at a later date. The Village Council President directs that Council Member Glen Gobin and the Village General Manager work together to further research this issue.

Utilities & Environmental Services

6) **Motion made by Glen Gobin to approve Resolution No. 2008-029 authorizing the purchase of two Bio-cube Odor Control Units from BIOREM Environmental, Inc. with installation to be done by Treatment Equipment with a total cost not to exceed $76,000 (seventy-six thousand dollars) with funding to come from Utilities & Environmental Services Capital Improvement fund.**
Second
Questions: Tom Gobin, John McCoy, Mel Sheldon
This is for the purchase of two new bio-cube odor control units. Is this problem happening because of the maintenance scheduled that occurs every two years or is it a daily situation? It is a combination of occurrences. We need to be pro-active on this. The odor is created from issues stemming from the Resort Casino. Where is the rest of the paperwork? This only gives the cost of the units. What is the installation cost? Has staff contacted more than one company or is it being sole sourced and if it, what is the justification? Isn't there a bidding requirement for staff to use? Staff is waiting on the financial paperwork for the installation. Staff was ensured by the company that each unit would not be more than $20,000.000 per unit. Staff would like to use the company that the equipment was purchased from. We could go out to bid on this if that is what is directed.
2 For 0 Against
Motion carried

Administration

7) Solid Waste Franchise Ordinance (Tax) "Draft"
Discussion: John McCoy, Glen Gobin, Mike Taylor, Mel Sheldon
This is the first reading, there will be three readings. This will allow us to tax like any other municipality. The G. M. has checked with Shelco on solid waste. More of a study needs to be done. Council would like to know where we are right now and where we want to go with this. The issue with exclusive and non-exclusive needs to be further researched. Staff will bring this back for a second discussion and with a report of findings.

8) Measuring Perceptions of the Tulalip Tribes Survey
Discussion: John McCoy, Stan Jones, Sr., Glen Gobin, Patti Gobin, Ken Kettler, Stan Jones, Sr., Shelly

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Lacy, Marie Zackuse, Mel Sheldon
Page 36 shows a pole from N. Tacoma and Canada for Public Service Announcements (PSA). This is to take us to the next level and to better understand what our customer needs are. Staff recommends that we move forward with the PSA. This would allow us to make polling all the way into British Columbia. We would be able to make targeted calls. The G.M. would like to expand and utilize this poll. The estimated cost would be $120,000.00. Henry Hu is a good contact person up in Canada. All three divisions of the Tribe need to sit down and better understand what this survey will accomplish. The PSA would allow us to figure out who we could target. This would be a structured marketing effort between all three Tribal divisions. This should be a critical survey for the Tribe. We need to come up with a tourism package. Can we fashion this in what people want to see in tourism? Are we going to go out to bid on this? The casino staff has worked with Strategies 360 on a similar poll and it showed us the positive feed back the Tribe received for the police department. This has assisted us with the customer perceptions. Council is concerned about many areas within the Reservation that need to be improved, cleaned and restored. Staff is working on these issues and many discussions have taken place. Improvements and restoration will be included in the 2009 budget. Council would like the three General Managers to meet and bring back the Tribes' needs list before a survey is put together a survey. This needs to follow the bidding process. We always want to utilize the same business once they have done work for us without checking with other businesses that can do the same work. The survey will help the Tribe determine what the perception of the community currently is? The survey should reflect all the entities of the Tribe. It will help the QCV and the Tribe to get some constructive data. This will be discussed with the Tulalip Tribes full Board of Directors and include all three General Managers.

9) Transportation within Quil Ceda Village Boundaries - Electric Powered Vehicles
Discussion: John McCoy
This is an FYI. The General Manger will be purchasing a golf cart to use around the Village. This will be road authorized. Did we look at what the City of Marysville is using? They are using Smart cars. Staff will research this option.

10) FYI - General Manager Contract & Check Signing Authority
Handout
Discussion: Nina Reece, Glen Gobin, Judy Gobin, John McCoy, Mike Taylor, Stan Jones, Sr., Mel Sheldon, Shelly Lacy
At the May Village Council meeting, Council had concerns about contract signing authority. Staff was asked to research the current contract signing authority. Staff has completed the research and is presenting the Council with the documents showing resolutions that has been passed giving the General Manager authority for contracts with limitations. What is the scope of this? What is the process of communication between the General Managers and the BOD. Is the BOD going to be informed? There have been a number of changes to the G.M. signing authority throughout the last five years. The BOD receives an FYI report from the Resort Casino GM and the TTT GM on contracts they sign. The Village GM should provide the Village Council with a similar report. What specifically do we need to provide to the Village Council? A report is given at the end of the month and if permission is needed or FYI is given then staff will communicate with the BOD before the approval. The policy needs to be monitored and adhered to by the General Managers. If these are new projects that were not approved in the budget then they should come before the Village Council and then the Tulalip Board of Directors.

Tulalip Data Services

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11) Resolution No. 2008-027 authorizing TDS to hire 5 additional FTE (4 Call Center and 1 Security) to support expansion of the TDS Call Center to 18 hours per day at an estimated cost of $140,000.

No Action on the Resolution

Discussion: John McCoy, Shelly Lacy, Glen Gobin, Bill Erdly

This is within budget. This will allow staff to also work with the Resort Hotel. This will be re-justified in the 2009 budget. There seems to be justification for this. How many TDS team members are there now? Is there a report to justify the numbers? How did we determine the numbers? How many staff will be needed for the future? The critical factor is how badly is the service needed? It will basically help us to expand and provide services to our customers. There are currently 10-15 calls per night and on the weekends. This would be for front line people and to help us to assess if we need more qualified persons to take care of this. This should be further researched and brought back to the next Village Council. The Casino staff is working with the IT department to find remedies for these issues. The Casino is also working with the TDS staff on leveraging staff together.

Leasing Update

12) Real Estate Update-Off the record discussion

Travel Report

13) FYI-Out of State Travel Report
The report is for July and August.

14) QCV Tax Code
Discussion: John McCoy, Marie Zackuse, Brett Magnum, Teri Gobin
A report is needed for the Hotel tax, convention taxes, restaurant taxes and where they are applicable. Council wants to be charging all the taxes. In some areas a discount can be given for Tribal Members. Currently, discounts are given to seniors, elders, Casino employees, etc. Tribal Members should be eligible for discounts if they show their ID. The General Manager will work with the Resort Casino on the discounts.

How was the tax waived for the C-TED Conference at the last meeting? It was done with a Village Council directive. The sales and use tax and the hotel motel tax was waived for the room rates only not the convention or food and beverage. What does the ordinance call it? What was the amount saved by the conference if they don't pay the tax? The estimated waived tax revenue would be $25,000.00. The Village Council wants to apply taxes to the same sales and uses as the State of Washington. The Village passed a resolution which set the tax at the same rate as the City of Marysville, currently 8.5%. The hotel occupancy tax is determined by the Village Tax Code which is set at 2%. The Council discussed its ability to waive taxes. The Village Council determined that it does not want to waive taxes and does not have language in its tax code to allow waiving taxes.

Motion made by Glen Gobin to rescind the actions of the Village Council which waived the Sales & Use Tax and Hotel Occupancy Tax at the last Council meeting in July 2008.
Seconded
Questions

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2 For 0 Against
Motion carried

Motion to adjourn at 12:20 p.m.

Minutes approved at the regular Village Council meeting of September 16, 2008.

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VILLAGE CLERK DATE

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