Quil Ceda Village

Regular Council Meeting
May 20, 2008
Minutes

OFFICIAL

10:20 A.M.
Roll Call

President Glen Gobin – Present
Council Member Stan Jones, Sr. – Present
Council Member Tony Hatch.- Present
Treasurer Chuck James - Present
Marie Zackuse, Ex-Officio - Present
Marlin Fryberg, Ex-Officio - Present
Mel Sheldon, Ex-Officio - Absent

Staff and Visitor

John McCoy, QCV General Manager
Mytyl Hernandez, Marketing
Patti Gobin, TTT Special Projects
Judy Gobin, BOD Admin.
Travis Hill, Network Sr. Manager
Juanita Diaz, Recording Secretary
Don Atkins, Novaform 3D Model Systems
Tommy Gobin, QCV Utilities
Fred McDonald, Engineering Services
Mike Taylor, Legal
Ashlynn Danielson, Property Management
Nina Reece, Village Clerk
Leo Joinette, EFO
Eiko Toguchi, GIS
Debbie Bray, Economic Development
Jeff Underwood, Novaform 3D Model Systems

NovaForm3D Model System Presentation
Power point and models were presented to Village Council.

Swearing in of Village Council

Swearing in of new Village Council Members, Glen Gobin, Stanley G. Jones and Tony Hatch by Marie Zackuse, Tulalip Tribes Vice-Chairwoman

Administration

1) **Motion made by Stan Jones, Sr. to approve the agenda for the regular Village Council Meeting of May 20, 2008.**
   Seconded
   Questions
   3 For 0 Against
   Motion carried

2) **Motion made by Tony Hatch to approve the minutes for the regular Village Council Meeting of April 14, 2008.**
   Seconded
   Questions
   3 For 0 Against
   Motion carried

3) Police Report-Chief of Police away at training - No Report Given

4) Facilities Technician Position (Discussion)
   Discussion: John McCoy, Debbie Bray, Tony Hatch, Glen Gobin, Chuck James, Stan Jones, Sr., Patti Gobin, Marie Zackuse, Nina Reece,
   This individual will be responsible for maintenance for all contracts to reduce cost. There will help control costs for the HVAC system, roof repairs, fire suppression system, minor electrical work, lighting, etc. What kind of training and knowledge is needed for this position? Basic knowledge of plumbing, roof and electricity. The position is more than an entry level. The title is not yet established. Do we have anyone in the maintenance crew that could take over and grow into the position? Do we own equipment for the repairs? The person would take OSHA training. What sort of back up is required for this job? What is the job description? What is the justification? This position would help eliminate the cost for contracting all the routine repairs and maintenance to the retail center and other buildings the Village oversees. Tracking costs would be the responsibility of Property Management under Economic Development at QCV and in turn they would bill the charges to the appropriate parties. Council needs a better understanding of these parameters. Why don't we expand the current department? The property manager will be managing the contracts for repairs. The Village council would like to know which buildings will be maintained and what repairs are needed. The Village would like to know what this job encompassed and what the needs are. In the short term the Village is working in the right direction. Staff will review current job descriptions.

   The General Manager has requested a program to provide work order management. This will create job tickets to be given to the designated department. What level are we expecting? The vision is that staff will have software that would create regular maintenance schedules for staff to follow. Data would be inputted as work is done and who completed it. Staff will bring this back to the Village Council.

Tulalip Data Services

5) NovaForm3D Model Presentation
   Moved to the beginning of agenda.

OFFICIAL

6) **Motion made by Tony Hatch to approve Resolution No 2008-008 authorizing a contract with Waveguide Networks to purchase, deliver, install and testing of fiber optic path in an amount not to exceed $154,045.00 with funds to come from the 2008 Tulalip Strategic Funds.**
Seconded
Questions: This is the 2nd part of a 3 part process. The BOD has already approved the resolutions. The project is estimated to be completed within two weeks. Phase three will be done in 2009 and it will be the installation of copper. Council wants the contract signed by the Village President so the resolution and contract will be amended to reflect this.
3 For 0 Against
Motion carried

Economic Development

7) **Motion made by Stan Jones, Sr. to approve Resolution No 2008-009 which authorizes the appropriation of $500,000 from the Fuel Tax Agreement for 2008 for the 116th Street Culvert Replacement Project with funds to be placed into QCV Economic Development Account 37.**
Seconded
Questions: This is not new. It has been discussed with the BOD. The proper language in the prior resolution needed to be corrected. There are some typos that will need to be corrected.
2 For 0 Against
Motion carried

8) Real Estate Lease Update
Off the Record Discussion

Engineering Services

9) Former Boeing Area Environmental Sampling Update
Discussion: Fred McDonald, Glen Gobin
This is an update on what Boeing will be doing in July, ground water characterizations near the buildings near the Tribal Art building, and the Maintenance building. This is not near Chelsea is it? No. This will be done in July. An analysis needs to be done ASAP and given to the Village on the top soil issues.

Motion made to adjourn at 12:16 p.m.

Minutes approved at the Village Council meeting of June 17, 2008.

_____

VILLAGE CLERK DATE

OFFICIAL

OFFICIAL